

Council Assembly

Annual Meeting

Monday 24 May 2021
7.00 pm
Southwark Cathedral, London Bridge, SE1 9DA

Councillors are summoned to attend a meeting of the Council to consider the business contained herein

Eleanor Kelly
Chief Executive

INFORMATION FOR MEMBERS OF THE PUBLIC

Access to information

You have the right to request to inspect copies of minutes and reports on this agenda as well as the background documents used in the preparation of these reports.

Babysitting/Carers allowances

If you are a resident of the borough and have paid someone to look after your children, an elderly dependant or a dependant with disabilities so that you could attend this meeting, you may claim an allowance from the council. Please collect a claim form at the meeting.

Access

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Contact

Virginia Wynn-Jones, Andrew Weir: email: virginia.wynn-jones@southwark.gov.uk;
andrew.weir@southwark.gov.uk; constitutional.team@southwark.gov.uk

Date: 14 May 2021



Council Assembly

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7.00 pm
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Order of Business

Item No.	Title	Page No.
	PART A - OPEN BUSINESS	
1.	ELECTION OF THE MAYOR	
	To elect the Mayor of Southwark for the municipal year 2021-22	
2.	PRELIMINARY BUSINESS	
	2.1. APOLOGIES FOR ABSENCE	
	To receive any apologies for absence.	
	2.2. ANNOUNCEMENTS FROM THE MAYOR, MEMBERS OF THE CABINET OR CHIEF EXECUTIVE	
	To receive any announcements from the Mayor, members of the cabinet or the chief executive.	
	2.3. NOTIFICATION OF ANY ITEMS OF BUSINESS WHICH THE MAYOR DEEMS URGENT	
	In special circumstances an item of business may be added to an agenda within seven working days of the meeting.	
	2.4. DISCLOSURE OF INTERESTS AND DISPENSATIONS	
	Members to declare any interests and dispensations in respect of any item of business to be considered at this meeting.	
	2.5. MINUTES	1 - 25

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To approve as a correct record the open minutes of the council assembly meeting held on 24 March 2021.

3. REPORTS

3.1. EXECUTIVE FUNCTIONS 2021-22	26 - 29
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Council assembly is asked to note the appointment by the leader of cabinet members, any deputy cabinet members, the establishment of any cabinet committees and the leader's report on the delegation of executive functions.

3.2. ESTABLISHMENT OF COMMITTEES, PANELS AND RELATED MATTERS 2021-22	30 - 41
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Council assembly is asked to establish committees and panels for the coming municipal year 2021-22 and to appoint up to three representatives to attend the Local Government Association General Assembly.

3.3. NOMINATIONS TO LONDON COUNCILS COMMITTEES, GREATER LONDON EMPLOYMENT FORUM, BOROUGH LEAD MEMBERS, LONDON LOCAL GOVERNMENT PENSION SCHEME (LGPS) COMMON INVESTMENT VEHICLE (CIV) LTD AND LONDON COUNCILS LIMITED 2021-22	42 - 47
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Council assembly is asked to consider and agree nominations to the London Councils committees, the Greater London Employment Forum and London Councils Limited.

Council assembly is also asked to nominate borough lead members/relevant portfolio holders for various areas.

3.4. CONSTITUTIONAL CHANGES 2021: COMMUNITY CHAMPIONS, FUTURE AMENDMENTS - CLIMATE EMERGENCY AND EQUALITIES	48 - 50
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3.5. SPECIAL URGENCY AND URGENT IMPLEMENTATION DECISIONS - ANNUAL REPORT	51 - 62
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3.6. OVERVIEW AND SCRUTINY COMMITTEE ANNUAL REPORT 2020/21	63 - 79
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4. AMENDMENTS

Any member of the council may submit an amendment to a report or motion on the agenda. The amendments will be circulated to all members in a supplemental agenda.

ANY OPEN ITEMS IDENTIFIED AS URGENT AT THE START OF THE MEETING

EXCLUSION MOTION (IF NECESSARY)

The following motion should be moved, seconded and approved if the council wishes to exclude the press and public to deal with reports revealing exempt information:

“That under the access to information procedure rules of the Southwark constitution, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in section(s) 1 – 7 of paragraph 10.4 of the procedure rules.”

PART B – CLOSED BUSINESS

ANY CLOSED ITEMS IDENTIFIED AS URGENT AT THE START OF THE MEETING

Date: 14 May 2021



Council Assembly Ordinary Meeting

MINUTES of the Council Assembly (Ordinary Meeting) held on Wednesday 24 March 2021 at 7.00 pm at Online. This meeting will be livestreamed on Southwark Council's YouTube channel here: <https://www.youtube.com/user/southwarkcouncil>

PRESENT:

The Worshipful the Mayor for 2020-21, Councillor Barrie Hargrove (Chair)

Councillor Evelyn Akoto	Councillor Alice Macdonald
Councillor Anood Al-Samerai	Councillor Eliza Mann
Councillor Humaira Ali	Councillor James McAsh
Councillor Jasmine Ali	Councillor Hamish McCallum
Councillor Peter Babudu	Councillor Darren Merrill
Councillor Maggie Browning	Councillor Victoria Mills
Councillor Radha Burgess	Councillor Adele Morris
Councillor Victor Chamberlain	Councillor Graham Neale
Councillor Sunil Chopra	Councillor Margy Newens
Councillor James Coldwell	Councillor David Noakes
Councillor Stephanie Cryan	Councillor Damian O'Brien
Councillor Dora Dixon-Fyle MBE	Councillor Jason Ochere
Councillor Nick Dolezal	Councillor Victoria Olisa
Councillor Gavin Edwards	Councillor Leo Pollak
Councillor Paul Fleming	Councillor Sandra Rhule
Councillor Tom Flynn	Councillor Catherine Rose
Councillor Renata Hamvas	Councillor Jane Salmon
Councillor Jon Hartley	Councillor Martin Seaton
Councillor William Hougbo	Councillor Andy Simmons
Councillor Sirajul Islam	Councillor Johnson Situ
Councillor Peter John OBE	Councillor Michael Situ
Councillor Nick Johnson	Councillor Charlie Smith
Councillor Eleanor Kerslake	Councillor Cleo Soanes
Councillor Sarah King	Councillor Leanne Werner
Councillor Sunny Lambe	Councillor Dan Whitehead
Councillor Lorraine Lauder MBE	Councillor Kath Whittam
Councillor Richard Leeming	Councillor Bill Williams
Councillor Maria Linforth-Hall	Councillor Kieron Williams
Councillor Richard Livingstone	Councillor Ian Wingfield
Councillor Rebecca Lury	

1. PRELIMINARY BUSINESS

1.1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Jack Buck, Helen Dennis and Karl Eastham. Apologies for lateness were received from Councillors Paul Fleming and Dan Whitehead.

1.2 ANNOUNCEMENTS FROM THE MAYOR, MEMBERS OF THE CABINET OR CHIEF EXECUTIVE

The Mayor announced the anniversary of the start of lockdown for the Covid-19 pandemic, and the meeting held a minute's silence for everyone who has lost their lives to the virus.

1.3 NOTIFICATION OF ANY ITEMS OF BUSINESS WHICH THE MAYOR DEEMS URGENT

The mayor agreed to accept Late motion 6:

At this point, the meeting agreed the programme motion:

The order of business and timings for the evening will be as follows:

Time	Business
19:00 - 19:15	1. Preliminary business and announcements
19:15 - 19:30	2.2 Public question time <ul style="list-style-type: none"> • Penny Morgan • Steven Hammerton • Bridget Furst
19:30 - 19:40	4. Deputation requests <ul style="list-style-type: none"> • Nicole Hooper - StarFish Domestic Abuse Project
Minute's silence	
19:40 - 20:00	5.2.6 Late Motion <ul style="list-style-type: none"> • End Male Violence against Women and Girls
Five minute break	
20:05 - 21:05 (15 minutes)	Themed debate: Southwark's Economic Renewal: creating a fair, equal and inclusive local economy 3.1 Community Evidence <ul style="list-style-type: none"> • Winifred Ayeni • Ross Palmer • Jerome Campbell

(7 minutes)	<ul style="list-style-type: none"> • Ben Clasper • Business Together Stronger - Dulwich Area Independent High Street Businesses
(5 minutes)	<p>3.2 Motion on the Theme</p>
(30 minutes)	<ol style="list-style-type: none"> 1. Councillors Rebecca Lury and Alice Macdonald to present the themed debate 2. Councillor Nick Johnson, opposition spokesperson, to speak on the motion and move Amendment A 3. Themed debate open to all other councillors 4. Cabinet member's right of reply to the debate
(3 minutes)	
Five minute break	
21:10 - 21:35 (5 minutes)	5.1 Members' Question Time
(10 minutes)	<ul style="list-style-type: none"> • Late question to the leader • Members' questions to the leader • Members' questions to cabinet members
(10 minutes)	
21:35 - 22:10	5.2 Members' Motions
	<ul style="list-style-type: none"> • Bringing back Trams to Southwark • International Women's Day • Commercial Events in Southwark Park • The Union Learning Fund • Sustainable future funding for Local Welfare Assistance
Five minute break	
22:15*	6. Reports
	<ul style="list-style-type: none"> • Pay Policy Statement • Member Allowances Scheme <ul style="list-style-type: none"> ○ Three questions on the report, one amendment • Constitutional changes 2021: Disorderly conduct and Local pensions board • Council assembly dates and calendar of meetings 2021-22

* subject to the guillotine rule; maximum 15 minutes debate per item.

Note: Any time left remaining on any item will be rolled into the next items.

That the meeting be conducted as follows:

Public questions

To present a supplemental question, and be responded to verbally at the meeting.

Deputation request

To receive a submission from the group listed in the deputation report:

- Nicole Hooper - StarFish Domestic Abuse Project

To be taken before the themed debate.

Format

That the deputation be given five minutes to present, and to receive five minutes of questions from members of the council.

THEMED DEBATE

Community Evidence Submissions

To receive submissions from the groups listed in the themed section of the agenda:

Southwark's Economic Renewal: creating a fair, equal and inclusive local economy

- Winifred Ayeni
- Ross Palmer
- Jerome Campbell
- Ben Clasper
- Business Together Stronger - Dulwich Area Independent High Street Businesses

Format

That each community evidence submission be given three minutes to present, with no follow up questions or debate.

Themed debate

To change the mover of the themed motion to Councillors Rebecca Lury and Alice Macdonald.

To run as listed in the timings above.

MEMBERS' MOTIONS

To accept the late Motion: End Male Violence against Women and Girls

To hear the debate on the late Motion: End Male Violence against Women and Girls before the themed debate.

REPORTS

Item 6.4 – Council Assembly Dates and Calendar of Meetings 2021-2022

That the published calendar dates for the overview and scrutiny committee and commissions be amended, as attached as an appendix to the minutes.

1.4 DISCLOSURE OF INTERESTS AND DISPENSATIONS

The monitoring officer has given all members a dispensation to vote on item 6.2: Member Allowances Scheme 2021-22.

Councillor James McAsh declared a disclosable pecuniary interest in Motion 4: The Union Learning Fund, as his partner works for the Trades Union Congress. He did not take part in this item.

1.5 MINUTES

The published minutes of the meeting of council assembly on 24 February 2021 missed out the name of Councillor Sandra Rhule as present. This has now been amended.

Subject to this amendment, the minutes were agreed as a correct record.

2. ISSUES RAISED BY THE PUBLIC

2.1 PETITIONS

There were no petitions.

2.2 PUBLIC QUESTION TIME

(See page 1 of supplemental agenda 1 and additional papers circulated at the meeting)

There were three questions from the public, the answers to which had been circulated by email before the meeting. The three public questioners asked supplemental questions of the cabinet members.

3. THEMED DEBATE

3.1 COMMUNITY EVIDENCE

The meeting agreed to receive submissions from the following:

Ross Palmer

The representative spoke to the meeting for three minutes.

Jerome Campbell

The representative spoke to the meeting for three minutes.

Ben Clasper

The representative spoke to the meeting for three minutes.

Dulwich Area Independent High Street Businesses

The representative spoke to the meeting for three minutes.

Winifred Ayeni, who had requested to present community evidence, was unavailable at the meeting.

3.2 MOTION ON THE THEME

The cabinet member for finance, business and jobs, Councillor Rebecca Lury, and the cabinet member for communities, equalities and neighbourhoods, Councillor Alice Macdonald, presented the first motion in the themed debate.

Councillor Nick Johnson, the majority opposition group spokesperson, responded to the motion and proposed Amendment A.

Following debate (Councillors Stephanie Cryan, Victor Chamberlain, Leo Pollak, William Hougbo, Catherine Rose, Sirajul Islam, Dan Whitehead, Vikki Mills, Michael Situ, Kieron Williams, and Sunny Lambe), Councillor Rebecca Lury responded to the debate.

Amendment A was put to the vote and declared to be Lost.

The motion was put to the vote and declared to be Carried.

RESOLVED:

1. Council Assembly notes:
 - a. That Covid-19 continues to have a significant impact on employment in the borough, with nearly 44,000 Southwark residents now unemployed

or furloughed.

- b. Southwark businesses - especially those in retail, hospitality and leisure - and their supply chains have been adversely impacted by lockdown and tier restrictions. Footfall across UK high streets fell 88% in 2020 compared to 2019, according to the High Streets Task Force.
 - c. The impact of Covid-19's economic fallout has not been felt equally; according to the Trade Union Congress (TUC) Covid-19 has caused an unemployment rate amongst black, Asian and minority ethnic workers which is double that of white workers.
 - d. Young people have also been hit particularly hard, with those under 25 in the UK over twice as likely to have lost their job due to the pandemic as over 25s.
 - e. On top of this, adapting to Brexit – from new trade rules to a narrowing workforce - poses more issues and difficulties for Southwark businesses.
2. Council Assembly further notes:
- a. Southwark Council has responded quickly and effectively to deliver a total of £94m grant funding to local businesses throughout the pandemic.
 - b. Southwark Council was the first local authority to set up a Discretionary Hardship Fund to support businesses who were not eligible for Government funding during the first lockdown, distributing £2.1m of council funding.
 - c. The creation and implementation of an Economic Renewal Plan by the council will ensure that businesses, high streets and town centres are able to recover from the pandemic and becoming thriving centres for our communities.
 - d. That the council has created a New Youth Deal to provide support and opportunities for young people in securing jobs, apprenticeships and internships.
 - e. That Southwark has committed to a Green New Deal to create 1,000 jobs in green and sustainable industries.
 - f. That the council's work on Southwark Stands Together is being successfully integrated into our work supporting employment and businesses. For example, 84.5% of clients supported into work through Southwark Works are from black, Asian or minority ethnic backgrounds.
 - g. As part of our commitment to supporting the development of thriving town centres and high streets, detailed cross-council Town Centre Action Plans are being developed.

- h. Southwark Council is the first local authority in London to be accredited as a Living Wage Place, expanding the amount of employers paying the real Living Wage across the borough.
3. Council Assembly further notes:
- a. The government's incompetence, and failure to act fast enough to support businesses who were not eligible for statutory grant funding, leading to an estimated 250,000 small businesses (with fewer than 50 staff) set to fold this year, according to the Federation of Small Businesses.
 - b. That the government has provided little or no support to 10% of the UK workforce - especially freelancers, the newly self-employed and those working in creative industries - yet can afford to spend £2bn on contracts with Conservative Party donors and friends of MPs.¹
 - c. The government's failure to give adequate notice to businesses who were required to close during lockdown, especially during the early months of the pandemic.
 - d. The government's dithering and stalling in the extension of the furlough scheme, resulting in waves of unnecessary redundancies.
4. Council Assembly calls on Cabinet to:
- a. Continue to support businesses with grant funding through both the Local Restrictions Grants and the Additional Restrictions Grants.
 - b. Continue to work with partners to shape the economic renewal Southwark needs.
 - c. Establish a Community Wealth Building partnership to ensure that local communities benefit from the economic renewal of the Borough.
 - d. Undertake a review of business support to ensure that future business support in Southwark is targeted at the businesses and entrepreneurs that need it most.
 - e. Support businesses to mitigate the impact of Brexit by providing them with the information they need and helping them to navigate the new legislative requirements.
 - f. Continue to drive forward the Southwark Green New Deal, and lobby government to provide the upskilling and training needed for residents to manage the transition into zero carbon and sustainable jobs, particularly

¹ A report by the National Audit Office has shown that £10.5bn of Covid-19 contracts before 31 July 2020 were awarded without a proper tender process. 'Covid-19: Government has spent billions on contracts with little transparency, watchdog says' <https://www.bmj.com/content/371/bmj.m4474> The Labour Party has claimed that the amount of these contracts which are linked to Conservative Party donors and acquaintances of MPs totals £2bn: <https://news.sky.com/story/covid-19-labour-calls-for-government-to-crack-down-on-the-cronyism-over-2bn-coronavirus-contracts-12212275>

in areas such as construction, transport and manufacturing.

- g. Call on government to address the disparities in Covid-19 support schemes and remove all exclusions for the 3 million workers currently excluded.

4. DEPUTATIONS

As part of the programme motion the meeting agreed to hear a deputation from:

StarFish Domestic Abuse Project

The group's representatives spoke to the meeting for five minutes and thereafter asked a question of the Cabinet Member for Public Health and Community Safety.

Four members asked questions of the deputation.

5. ISSUES RAISED BY MEMBERS

5.1 MEMBERS' QUESTION TIME

There was one late question to the leader from Councillor Nick Johnson, the written response to which was circulated by email before the meeting. There were two supplemental questions.

There were 16 members' questions, the written responses to which were circulated by email before the meeting. There were ten supplemental questions.

5.2 MEMBERS' MOTIONS

Motion 1: Bringing back Trams to Southwark

This motion was considered prior to the guillotine having fallen.

Councillor Damian O'Brien moved the motion. It was formally seconded.

There was one amendment to the motion. Amendment B was moved by Councillor Radha Burgess, and seconded by Councillor Michael Situ.

Following debate (Councillors Peter John, Nick Johnson, Adele Morris, Richard Livingstone, Victor Chamberlain, Richard Leeming, Sunny Lambe, and Johnson Situ), Amendment B was put to the vote and declared to be carried.

The motion was put to the vote and declared to be carried.

Note: This motion will be referred as a recommendation to the cabinet for consideration.

1. Council Assembly notes that:

- a. The Croydon Tramlink has been running for around twenty years and is considered a success. Studies found that 19% of Croydon Tramlink passengers switched from cars, there was £1.5 billion inward investment into the area due to its development and that it is liked by all sections of the community.² This piece of infrastructure took only six years to build at a cost of £200m.
- b. In the last three years, TfL calculated that a potential Sutton tram extension would cost around £425m and could commence service by the mid-2020s.³ Although this work was paused in July 2020, TfL stated that if “new funding opportunities emerge then the case for taking the scheme forward will be reviewed.”
- c. Edinburgh City Council plans to expand its own tram infrastructure by 2030. This will form part of its ‘City Mobility Plan’ to deliver a net zero carbon transport system, which was approved in February 2021.
- d. Greater Manchester’s Metrolink trams produce half as much (54 grams) of carbon emissions per passenger kilometre compared to buses (99 grams) and cars (123 grams) since around 70% of the Metrolink system is powered by green electricity generated by wind, solar, water and the rest from recycled waste sources.⁴
- e. Southwark’s commitment to expanding public transport in the borough is motivated by the Climate Emergency and a need to challenge the default culture of car travel. Improving public transport in Southwark will make it as easy as possible for residents to lower their carbon footprint, and to this end the council has already begun exploring low carbon transport improvements with partners, including a tram system, rapid bus routes and continuing to work with the community on the campaign to reopen Camberwell station.
- f. The council’s plans for a Low Traffic Borough places emphasis on modal shift towards walking and cycling, but also recognises the role of public transport in reducing reliance on cars.
- g. As part of this championing of public transport, the council is committed to the Bakerloo Line Extension as an initiative which will reduce air pollution and road congestion, and the council therefore

² <https://publications.parliament.uk/pa/cm200405/cmselect/cmtran/378/378we06.htm>

³ <https://consultations.tfl.gov.uk/trams/sutton-link/>

⁴ <https://tfgm.com/public-transport/tram/metrolink-and-the-environment>

welcomes the recent safeguarding of station sites on the Old Kent Road.

- h. A significant proportion of transport funding serving our city was removed by the coalition government, leading to a reduction in new carbon-reducing initiatives.
2. Council Assembly also notes that:
- a. London and Southwark have a long history of trams. Their first appearance on the city's streets stem back to the 19th century. There were tram routes connecting Waterloo to Dulwich and Walworth to Surrey Quays.
 - b. There has been extensive cross-party support for Southwark public transport improvements over the last two decades, including pushing for the 'Cross River Tram' in the early 2000s and more recently the extension of the Bakerloo Line.
 - c. Southwark Council's Climate Emergency declaration set a target for the borough to become carbon neutral by 2030. The lower carbon footprint of trams, buses and Bakerloo Line Extension would help Southwark work toward that aim.
3. Council Assembly calls on Cabinet to direct the council to:
- a. Include exploring trams, alongside the Council's commitment to the Bakerloo Line Extension, as part of the council's work on options for Low Carbon Public Transport over the next decade.
 - b. Investigate routes with local residents for further transport improvements across the borough, through the Climate Action Plan launching in June; looking at trams but also including rapid bus routes, cycling infrastructure and other sustainable transport methods.
 - c. Lobby national government to properly fund regional public transport providers, enabling them to introduce new forms of public transport such as the tram and expand existing forms of public transport such as the Bakerloo Line Extension.

Motion 2: International Women's Day

This motion was considered prior to the guillotine having fallen.

Councillor Sarah King, seconded by Councillor Victoria Olisa, moved the motion.

The motion was put to the vote and declared to be carried.

Note: This motion will be referred as a recommendation to the cabinet for consideration.

1. Council Assembly notes that:

- a. 8 March marked International Women's Day – a day to celebrate the political, social and economic advancement of women while recognising the urgent need for further action. The theme was 'Women in leadership – achieving an equal future in a Covid-19 world'.
- b. In Southwark and across the UK, women have been on the frontlines of the Covid-19 response in many ways as care workers, health workers, community activists, as teachers and as leaders. We must celebrate and support their leadership.
- c. But, Covid-19 has also had a devastating impact on women across the UK. It has exacerbated already shockingly high levels of domestic violence. The economic impact has been incredibly harsh as women are more likely to be in low paid work and to be more reliant on childcare and social care, which have all been affected by the pandemic.
- d. Nationally, women have also not been adequately represented in decision-making, meaning gendered aspects have been missed.

2. Council Assembly further:

- a. Pays tribute to past and present female pioneers - from politicians to community activists to women working in essential services - across the borough who have fought for greater women's rights and transformed their communities and all those women who have fought over the last year against Coronavirus.
- b. Welcomes the policies and actions already implemented by Southwark Council to advance women's rights, including: the first ever Violence against Women and Girls Strategy, lobbying to make misogyny a hate crime, the Women's Safety Charter, the Sanctuary scheme, the Ethical Care Charter, investment in services from healthcare and housing to education, and the appointment of a Cabinet Member with specific responsibility for women's rights and a Deputy Cabinet Member for Domestic Abuse.
- c. Welcomes the commitment in the Annual Workforce Equalities Plan to review and refresh current parental, adoption and carers' leave provisions to ensure they are best practice.
- d. Welcomes action to advance economic equality, including becoming the first local authority to receive accreditation as a Living Wage Place,

asking all our contractors with more than 50 employees to publish their gender pay gap and encouraging all Southwark businesses with more than 50 employees to publish their Black, Asian, minority ethnic, and gender pay gaps.

- e. Recognises that we all have a responsibility as individuals, councillors and in the communities we serve, to advance gender equality, for example: encouraging more women to stand for elected office, to take up community leadership positions, supporting measures to secure gender balanced leadership or calling out gender discrimination wherever we see it.

3. Council Assembly calls on Cabinet to:

- a. Ensure that a gendered approach to both the Covid-19 response and recovery is taken, ensuring that women's voices and experiences are heard and shape the recovery, and to commit to working with partners to capture disaggregated data.
- b. Support key stakeholders to influence and enrich our council's planning and policy frameworks to reflect the needs and lived experience of women and children in regards to housing, development and infrastructure improvements.
- c. Work with Community Southwark to support the establishment of a Southwark Community Women's Forum.
- d. Take proactive measures to encourage women to stand for elected office and support them when they are elected. This could include:
 - i. Providing all councillors with training on the legal protection available against online and offline abuse and harassment.
 - ii. Supporting local government calls for legislation to permit local councils to retain the option of remote attendance as standard practice for councillors at official council meetings including committee meetings, Council Assembly, officer briefings and committee agenda setting meetings, and putting in place the necessary technology including remote voting. Covid-19 has shown that the use of technology can enable greater participation, especially from women.
- e. Continue to raise awareness and encourage action to tackle violence against women and girls, including working with schools to address sexual harassment, extending the Domestic Abuse Housing Alliance accreditation to council housing resident services and encouraging other major landlords to also seek accreditation.
- f. Review how to improve and strengthen its work and commitments to promote gender equality as part of the Council's refreshed Equality Framework.

- g. Ask the Constitutional Steering Panel to review current parental and carers' leave policies and working practices for councillors.
- h. Ask the Audit, Governance and Standards committee to review the current code of conduct to ensure it adequately addresses gender bias, sexism and discrimination.

Motion 3: Commercial Events in Southwark Park

The guillotine having fallen, the motion was put to the vote and declared to be lost.

1. Council assembly believes that:
 - a. Southwark Park - along with all Metropolitan Open Land, parks and green spaces across the borough - is vitally important for local residents.
 - b. Publicly accessible open spaces have become even more critical during the coronavirus pandemic and as a result of the associated lockdowns and restrictions.
 - c. Access to public open spaces is critical for the physical and mental health of local residents.
 - d. Publicly accessible open spaces should not be fenced off for private large-scale commercially ticketed events.
2. Council assembly notes:
 - a. The proposals for a commercial MIK K-Pop music festival to be held in Southwark Park in July 2021 that would see:
 - i. between 10,000 – 12,000 attendees per day for two days
 - ii. around one fifth of Southwark Park fenced off to the public
 - iii. up to nine days' closure in total (including the days to build and dismantle the site)
 - iv. local residents unable to access a significant proportion of their park during this time
 - v. ticket prices that are unaffordable for many local residents
 - b. The considerable impact on local residents of the noise, litter, anti-social behaviour and loss of amenity as a result of the proposed K-Pop event.
 - c. The controversy over a similar event (Alice in Winterland) that occurred in Southwark Park in 2018/19.
 - d. That other commercial events elsewhere in the borough are

similarly encroaching on public use of parks and open spaces.

- e. The relatively small financial benefit to the council of commercial events on this scale.
3. Council assembly therefore resolves:
- a. That it does not support the use of Southwark Park and other public open spaces for private commercial ticketed events.
 - b. To call on Cabinet to reject the proposal for the MIK K-Pop Music Festival.
 - c. To call on Cabinet to amend the Outdoor Events Policy to prohibit all such events in Southwark's parks in the future.

Motion 4: The Union Learning Fund

Councillor James McAsh had declared a disclosable pecuniary interest in this motion. He did not take part in the vote.

The guillotine having fallen, the motion was put to the vote and declared to be carried.

Note: This motion will be referred as a recommendation to the cabinet for consideration.

- 1. Council Assembly notes that:
 - a. On Tuesday 6 October, the Trade Union Congress (TUC) received a letter from the Department for Education saying that ministers have decided to end the Union Learning Fund from March 2021.
 - b. The Union Learning Fund (ULF) was set up in 1998 under the last Labour Government to support trade unions to widen access to learning and training in workplaces for both union members and non-members. The fund supports workplace projects across England, and is coordinated by the TUC.
 - c. Each year around 200,000 workers are supported into learning or training with union support through the ULF and the TUC, including many Southwark residents via their workplaces. These learners undertake all sorts of job-relevant learning and training, including basic literacy and numeracy, ICT skills, apprenticeships and traineeships, vocational training, continuing professional development and many other informal and formal courses.
 - d. In 2019–20, the ULF was worth £12m. If upheld, this decision will effectively end union-brokered skills training, and will undermine key government skills and retraining priorities at a crucial moment for our economy.

2. Council Assembly understands that:
- a. Union learning reaches people that other Department for Education programmes do not reach.
 - b. There is an independent evaluation of the Union Learning Fund every two years. It was most recently evaluated by the University of Exeter in 2018. They spoke to 2,459 learners, and found:
 - i. Over two-thirds (68 per cent) of learners with no previous qualifications got a qualification.
 - ii. 47 per cent of those with entry level or level 1 qualifications got a qualification at a higher level.
 - iii. Four in five (80 per cent) said they had developed skills that they could transfer to a new job.
 - iv. Two in three (62 per cent) said their new skills made them more effective in their current job.
 - v. One in five (19 per cent) said they had been promoted or given increased responsibility and one in 10 (11 per cent) got a pay rise.
 - c. The 2018 independent evaluation found that union learning provided excellent value for money:
 - i. For every £1 spent on the Union Learning Fund, there is a return of £12.30: £7.60 to the worker, £4.70 to the employer.
 - ii. The Union Learning Fund delivers an estimated net contribution to the economy of more than £1.4bn as a result of a boost to jobs, wages and productivity.
 - iii. The return to the exchequer (through reduced spending on welfare benefits and other factors resulting from the boost to jobs and wages) is £3.57 for each £1 spent on the Union Learning Fund.
 - iv. The £12m government funding levered in an additional £54m from employers, unions and training providers in 2019–20.
 - d. The government has said it will put reskilling workers at the heart of its economic recovery plans after the pandemic. In September 2020, the government announced a new fully funded entitlement to achieve a first level 3 qualification, delivered through the National Skills Fund. Union learning is ideally placed to support this aspiration, in the following ways:
 - i. directly, through delivering relevant level 3 courses to workplace learners, which is already a core function of the Union Learning Fund and was assessed as highly effective by the 2018 independent evaluation;
 - ii. directly, through enabling those with basic skills to learn and develop, putting them in a position to progress to level 3 skills.
 - e. Successive governments of all parties have valued this role – and have supported the Union Learning Fund. As government funding, it is paid as a contract and is subject to stringent monitoring requirements. Union Learning Fund money can only be spent on the direct costs of getting working people into learning and skills training, and the associated costs of delivering this programme.

- f. ULF projects adapted quickly to delivering online learning and training for workers during the pandemic and have actually surpassed the number of outcomes expected by government since the beginning of April.
3. Council Assembly therefore resolves to:
- a. Express its public support for the continuation of the Union Learning Fund.
 - b. Raise this issue with our local MPs and encourage them to call on the Government to reverse its decision.

Motion 5: Sustainable future funding for Local Welfare Assistance

The guillotine having fallen, the motion was put to the vote and declared to be carried.

Note: This motion will be referred as a recommendation to the cabinet for consideration.

- 1. This Council notes that:
 - a. Until 2013, emergency financial assistance was principally provided by central government, through the Discretionary Social Fund.
 - b. From 2013, the government implemented wholesale reform of the Discretionary Social Fund. Some parts were kept, however, the coalition government abolished Crisis Loans (other than Alignment Payments) and Community Care Grants.
 - c. Responsibility for *emergency financial assistance* was devolved to the local level and funding transferred to local authorities in England on a non-ring-fenced basis, with the intention that they establish their own Local Welfare Assistance (LWA) Schemes to support local people facing a crisis.
 - d. The Government then decided that from 2015/16 onwards there would be no separate LWA funding stream. Instead, it would become part of the general Revenue Support Grant that central government provides to councils to support their spending on any local services.
 - e. In the intervening years, with reduced overall funding for councils, a lack of guidance from central government, and the absence of a statutory requirement for local authorities to deliver emergency financial assistance, local authorities faced difficult decisions about funding and maintaining LWA schemes. In many areas, local welfare provision was either significantly reduced or closed

completely.

- f. Despite this, Southwark Council has retained its own LWA schemes (Southwark Emergency Support Scheme, or SESS, and a separate Hardship Fund).
 - g. In 2020/21, in response to significant levels of need during the COVID-19 pandemic, Government provided additional funding to English local authorities to deliver emergency financial assistance. £63million was provided through the Local Authority Emergency Assistance Grant for food and essential items, whilst a further £170million was provided through the COVID Winter Support Grant. Southwark Council received £1.5m in total.
 - h. This funding, whilst welcome, has had to cover a wide range of needs beyond just LWA, including provision through our Community Hub, community grants to support food security and the provision of free school meals during school holidays. The Council will have spent significantly more responding to COVID and providing emergency support with food and other essentials than it has received from government.
 - i. The Council has since April 2020 provided 4,553 individuals and families with support through the emergency support scheme not including the additional support through the community hub or free school meals, totalling £1.45m.
2. This Council believes that:
- a. As a result of the COVID-19 pandemic and its economic impacts, we can expect there to be significant ongoing need for emergency financial assistance, with many Southwark households, including many families with children, likely to face a 'financial crisis' point – a financial problem which puts the immediate health and wellbeing of family members at risk.
 - b. Adequately resourced, local authorities are uniquely well placed to support residents facing financial crisis, with LWA schemes central to that support. Run well, LWA schemes draw on the existing knowledge that councils have of need in their communities, alongside the relationships they hold with local voluntary and community sector partners. The experience of the pandemic has clearly demonstrated the value of the Council's scheme – providing emergency short term support with the cost of essentials for thousands of households that were already vulnerable before experiencing a financial shock due to sudden loss, or interruption to income.

- c. Whilst local authorities have other mechanisms such as Discretionary Housing Payments and Local Council Tax Support Schemes to support low income households, Covid-19 has demonstrated how important it is for councils to have the capacity to deliver timely and discretionary emergency support to households reaching crisis point.
 - d. Central government should therefore provide sustainable, long-term funding for local welfare assistance- to give councils the confidence and certainty that they need to develop an effective local welfare offer.
3. This Council, therefore, resolves:
- a. To maintain its Local Welfare Assistance Scheme, including both SESS and the Hardship Fund, to support residents facing financial crisis.
 - b. To use effective communications and engagement to increase awareness of these schemes and to train voluntary sector organisations to support resident referrals.
 - c. To campaign for permanent restoration of a central government funding allocation to meet costs of Local Welfare Assistance schemes from 2021/22, and for that funding to be protected in real terms over the following years.
 - d. To write to the Chancellor, the Secretary of State for Housing, Communities and Local Government and Secretary of State for Work and Pensions to request that they make such a funding allocation available to local authorities.

6. Emergency Motion – End Male Violence against Women and Girls

This motion was considered prior to the guillotine having fallen.

Councillor Evelyn Akoto, seconded by Councillor Maria Linforth-Hall, moved the motion.

Following debate (Councillors Leanne Werner, Humaira Ali, Anood Al-Samerai, Sunny Lambe and Johnson Situ), the motion was put to the vote and declared to be carried.

Note: This motion will be referred as a recommendation to the cabinet for consideration.

Council Assembly notes:

- 1. That the murder of Sarah Everard has launched a wave of anger and protests across the country.

2. Blessing Olusogun's death remains unexplained.
3. Nicole Smallman and Bibaa Henry were killed after meeting friends in a park.
4. That 118 women have died this year as a result of gendered violence.
5. Reports from the vigil held at Clapham Common show police officers using excessive force against women.

Council Assembly further notes:

6. The detrimental impact that violence against women and girls (VAWG) by men has on individual women, their dependents, their communities and society as a whole.
7. Women from Black, Asian and Minority Ethnic backgrounds, deaf and disabled women, and LGBT+ women are even more likely to experience harassment, discrimination and abuse. Women from diverse backgrounds experience abuse differently and male power is used against them differently.
8. Women living in poverty are particularly vulnerable to experiencing violence and face disproportionate challenges in accessing the necessary support to make them safe. Lack of access to secure housing, precarious employment, difficulty accessing social security and poverty work to keep women in abusive situations.
9. There are on average 12 'honour killings' every year in the UK, where women are killed due to the belief that they have brought shame or dishonour upon their family.
10. Street harassment and violence against women and girls is endemic in the UK:
 - a. 80% of women of all ages have been sexually harassed in public, with 90% of these women not reporting it as they don't believe it will make a difference
 - b. 97% of young women have been sexually harassed, with 96% not reporting it due to the same reasons above
 - c. One in two women are sexually harassed in the workplace
 - d. One in three women will experience domestic violence in their lifetime
 - e. One in five women will be raped in their lifetime
 - f. Two women a week are killed by a current or former partner (this rose to three a week during lockdown), and three women a week take their own lives following domestic abuse.
11. Women who report rape have a 3% chance of it ever being heard in court. Most women who survive domestic violence do not receive justice from the criminal justice system.

Council Assembly remembers:

12. All the women in Southwark and across the country who have died as a result of the violence of men, and all the survivors of gender-based and domestic violence.

Council Assembly notes:

13. That Southwark Council has campaigned previously to make misogyny a hate crime, so we welcome the announcement that all police forces in England and Wales are to log incidents motivated by misogyny from this Autumn.
14. Southwark continues to be one of the highest funders of VAWG provision in London, with an investment of more than £900,000 annually.
15. Southwark will expand the number of venues signed up to and will ask existing signatories to recommit to the Women's Safety Charter, and report regularly on the difference it has made - sending a clear message that female harassment will not be tolerated.
16. Southwark goes beyond the existing legal domestic abuse framework by implementing a policy to give automatic 'priority need' status to domestic abuse victims approaching as homeless - this is in advance of the new Domestic Abuse Bill that now requires this of all councils. This policy removes the barrier some victims face accessing emergency housing and the full housing duty.
17. Southwark council recently developed a cross-party 'Open Door' Project in which schools, children's centres and GP centres are able to offer domestic abuse survivors a safe space in which to access support.
18. Southwark has invested in Independent Domestic Violence Advocates (IDVA), including an IDVA role co-located within Housing Solutions service.
19. Southwark delivers workshops and works with communities to discuss Female Genital Mutilation (FGM) and its effects with survivors.

Council Assembly believes:

20. That male violence against women and girls is part of a broader culture of misogyny in society.
21. Perpetrators of serious violence usually have a history of inflicting abuse and harassment against other women and girls. Tackling violence against women and girls means dismantling this culture.
22. The seeds of violent behaviour are often sown at a young age and if the right interventions are not made in time then the problem continues to perpetuate.
23. It also means tackling other forms of discrimination and the economic system that further enables abuse against women and girls.
24. The Police and Crime Bill currently making its way through parliament will potentially silence the right to protest in a meaningful or impactful way, or for women to be heard on this issue in an impactful way.
25. That a justice system that allows one of the most heinous crimes to be effectively decriminalised is not fit for purpose. Sustained cuts to all elements of the justice system, as well as institutional misogyny, mean that crimes against women and girls that are reported are not effectively investigated by the police. The decision to fail to resource this work is a political choice.

This Council resolves to:

26. Stand in solidarity with protestors who oppose violence against women, and girls.
27. Do all we can as a council and in our communities to champion the rights and entitlements of women and girls and to tackle violence against them. This includes continuing to invest in vital services, listening and responding to women and girls about the action we need, and calling out misogyny and sexism wherever we see and hear it.
28. Call on the Home Secretary for an urgent, transparent and thorough investigation into the operational policing of the vigil for Sarah Everard which took place on 13 March 2021 and for swift action to be taken.
29. Call for increased investment in the whole justice system when it comes to VAWG.
30. To promote the Our Streets Now campaign to make street harassment a crime, and encourage all elected members, and residents to sign their petition.
31. Call on the government to ratify the Istanbul Convention on preventing and combatting VAWG, to ratify the International Labour Organisation's No.190, recognising the right of everyone to work free from gender based violence and harassment and to make street harassment a criminal offence.
32. Call on the Lambeth and Southwark Borough Command Unit to prioritise investigating crimes against women and girls and ask them to ensure that women are treated with the required sensitivity.
33. Work with the Lambeth and Southwark Borough Command Unit on improving women's safety in Southwark.
34. Deliver culturally competent services for VAWG which fully serve our diverse population.
35. Educate men through campaigns and bringing in male "allies".
36. Strengthen Safer Neighbourhood ward panels to have agenda items on hate crime incidents and domestic violence.
37. Work with schools and families to tackle toxic masculinity culture.
38. Continue to work with local, London-wide, and national networks working to end violence against women and girls.

6. OTHER REPORTS

6.1 PAY POLICY STATEMENT

The recommendations were put to the vote and declared Carried.

RESOLVED:

1. That the council's pay policy statement, as set out in Appendix 1 of the report, be agreed.

6.2 MEMBER ALLOWANCES SCHEME 2021-2022

There were three questions on the report, and written answers were circulated before the meeting. There were three supplemental questions for the leader of the council.

The report was formally moved.

There was one amendment to the report.

Councillor Anood Al-Samerai, seconded by Councillor Humaira Ali, moved the amendment.

Amendment C was put to the vote and declared Lost.

The recommendations were put to the vote and declared Carried.

RESOLVED:

1. ***That council assembly approved the member allowances scheme for 2021-2022 with effect from 1 April 2021, having regard to the advice of the London Councils Independent Remuneration Panel Report 2018 (see Appendix 1 of the report).***

6.3 CONSTITUTIONAL CHANGES 2021: DISORDERLY CONDUCT AND LOCAL PENSIONS BOARD

The recommendations were put to the vote and declared Carried.

RESOLVED:

1. That council assembly agreed the proposed changes to the constitution as outlined in Appendices 1 and 2 of the report.

Disorderly conduct at council meetings

2. That committee procedure rules (CPRs) in the council's constitution be updated to include a description of conduct that may be considered disorderly in line with the provisions within paragraph 1.7 of council assembly procedure rules (CAPRs).

Local Pensions Board update

3. That the Local Pensions Board (LPB) membership numbers in the council's constitution be updated to reflect those contained in the LPB terms of reference.

6.4 COUNCIL ASSEMBLY DATES AND CALENDAR OF MEETINGS 2021-2022

The recommendations as amended by the programme motion were put to the vote and declared Carried.

RESOLVED:

1. That council assembly agreed the following dates for meetings of council assembly be fixed in the council calendar for the 2021-22 municipal year:

Council Assembly	Type of Meeting
Monday 24 May 2021 at 7.00pm (Alternative date as agreed by council assembly 15 July 2020)	Annual Meeting
Wednesday 14 July 2021	Ordinary meeting
Wednesday 24 November 2021	Ordinary meeting
Wednesday 23 February 2022	Budget and council tax setting
Wednesday 23 March 2022 (to be confirmed)	Ordinary meeting
Saturday 21 May 2022 at 11am	Annual meeting <i>Note: May be held jointly with Civic Awards Ceremony</i>

2. That council assembly noted the calendar of council meetings for the 2021-22 municipal year as shown at Appendix 1 of the report, as amended by the programme motion.

7. AMENDMENTS

Amendments are set out in supplemental agenda no. 1.

The meeting closed at 10.45 pm.

CHAIR:

DATED:

Item No. 3.1	Classification: Open	Date: 24 May 2021	Meeting Name: Council Assembly (Annual Meeting)
Report title:		Executive Functions 2021-22	
Ward(s) or groups affected:		All	
From:		Proper Constitutional Officer	

RECOMMENDATIONS

1. That council assembly receives a report from the leader on the following executive issues for the coming municipal year 2021-22:
 - Notes the appointment by the leader of cabinet members
 - Notes the appointment of any deputy cabinet members
 - Notes the establishment and appointment of any cabinet committees
 - Notes the leader’s report on the delegation of executive functions to the full cabinet, cabinet committees, individual cabinet members, chief officers and any other delegations.

Appointment of the cabinet

2. That the leader reports to council assembly on the appointment of members of the cabinet and determination of their executive functions.

- Note:
1. The leader will report on appointments to the cabinet and on individual portfolios.
 2. The leader can appoint between two and nine members to form a cabinet.
 3. The leader must appoint a deputy leader.

Appointment of deputy cabinet members

3. That the leader reports to council assembly on the appointment of deputy cabinet members and determination of their duties and responsibilities.

- Note: The leader will report on any changes to deputy cabinet members and on individual responsibility for specific tasks designated by the leader, following consultation with the monitoring officer.

Establishment and appointment of cabinet committees

4. That the leader reports on the establishment of any cabinet committees.

- Note:
1. The leader to establish any cabinet committees, set terms of reference and nominate cabinet members to serve on the committees, including appointing a chair and vice-chair.
 2. There are three cabinet committees: Cabinet (Livesey Trust) Committee, Better Placed Joint Committee and Joint IT Committee (Brent, Lewisham and Southwark).

Delegation of executive functions

5. That the leader reports on the delegation of executive functions between full cabinet, individual decision makers, chief officers and any other delegations.
6. That council assembly notes the leader's report on any changes to the delegation of executive functions to the full cabinet, cabinet committees, individual cabinet members, chief officers and any other delegations.
7. That council assembly notes that as a consequence of recommendation 6, the proper constitutional officer will update Part 3 of the constitution in accordance with the leader's report on the delegation of executive functions.

BACKGROUND INFORMATION

8. The constitution is updated as and when changes are required. The recommendations in this report are based on the current constitution.

KEY ISSUES FOR CONSIDERATION

Leader and cabinet

9. The Local Government and Public Involvement in Health Act 2007 required the council to make changes to its governance and decision making arrangements. At an extraordinary meeting of council assembly on 4 November 2009, the council agreed that the current executive leader and cabinet model be adopted. The new arrangements commenced immediately after the elections in May 2010.
10. Under the executive "leader and cabinet" model, there is a leader of the council and a cabinet of at least two but no more than nine other councillors. The leader is responsible for all executive functions, and decides which of these functions are going to be delegated to other cabinet members, local committees or council officers. The cabinet is appointed by the leader.
11. On 16 September 2020, council assembly appointed Councillor Kieron Williams as leader of the council and his term of office commenced from that date and shall end at the start of the first annual meeting of the council following the next ordinary election¹.

Report of the leader of the council and delegation of executive functions

12. Each year the elected leader must appoint their cabinet. In accordance with the constitution, this can consist of a minimum of two and up to a maximum of nine nominated members, whose portfolios are determined and allocated by the leader. The leader must appoint a deputy leader.
13. The leader will be invited to report on the delegation of executive functions, appoint a deputy leader and appoint other cabinet members and determine their portfolios.
14. The leader will report on any further delegations including:

¹ Article 6.3 of the Constitution

- The extent of any authority delegated to cabinet members individually, including details of the limitation on their authority
 - The terms of reference and membership of any cabinet committees
 - The nature and extent of any delegation of executive functions, any other authority or joint arrangement
 - The nature and extent of any delegation to officers with details of any limitation on that delegation.
15. The leader may also decide to delegate executive functions to the health and wellbeing board. During the year the leader may vary the executive scheme of delegation by giving notice to the monitoring officer. A variation may be permanent or relate to a particular decision.

Deputy cabinet members

16. The leader will also report on the appointment of any deputy cabinet members and determine their roles. Deputy cabinet members may hold responsibility for specific tasks designated by the leader, in consultation with the monitoring officer. Deputy cabinet members cannot take part in any formal decision making.
17. Whilst a deputy cabinet member may be a member of a committee, scrutiny committee or scrutiny sub-committee, he or she will not be permitted to take decisions or scrutinise any of their own deputy cabinet member tasks or duties. Deputy cabinet members shall not be the chair or vice-chair of a committee or sub-committee which takes decisions or scrutinises matters relating to their tasks or duties. The chairs of the licensing and planning committees shall not be deputies.
18. The duties and responsibilities of deputy cabinet members will be:
- To assist cabinet members with specific aspects of their portfolio
 - To contribute to the process of setting policy direction, development and review by assisting cabinet members to develop specific aspects of their individual portfolio
 - To represent the relevant cabinet member at non-decision making meetings
 - To assist cabinet members in the drafting and preparation of reports, responses to questions and other work related to the cabinet deputy's duties
 - To promote the core values, corporate priorities and objectives of the council.

Role of council assembly

19. Following receipt of the leader's report, council assembly will note as a consequence that the proper constitutional officer will update Part 3 of the constitution in accordance with the leader's report on the delegation of executive functions.

Appointments to panels, boards and forums

20. The cabinet will consider appointments to panels, boards and forums where the function falls within the responsibility of the executive (e.g. housing, education, social services, regeneration, etc.).

BACKGROUND DOCUMENTS

Background Papers	Held At	Contact
Appointment of Leader and Executive Functions 2020-21 Council Assembly 16 September 2020 report.	160 Tooley Street, London, SE1 2QH	Virginia Wynn-Jones 020 7525 7055
The Council's Constitution: http://moderngov.southwark.gov.uk/eListMeetings.aspx?Committeeld=425&Info=1&bcr=1		

APPENDICES

Appendix	Title
None	

AUDIT TRAIL

Lead Officer	Chidilim Agada, Head of Constitutional Services	
Report Author	Chidilim Agada, Head of Constitutional Services	
Version	Final	
Dated	22 April 2021	
Key Decision?	No	
CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / CABINET MEMBER		
Officer Title	Comments Sought	Comments Included
Director of Law and Governance	Yes	Yes (included in body of report)
Strategic Director of Finance and Governance	No	No
Cabinet Member	No	No
Date final report sent to Constitutional Team	22 April 2021	

Item No. 3.2	Classification: Open	Date: 24 May 2021	Meeting Name: Council Assembly (Annual Meeting)
Report title:		Establishment of Committees, Panels and Related Matters 2021-22	
Ward(s) or groups affected:		All	
From:		Proper Constitutional Officer	

RECOMMENDATIONS

1. That council assembly notes the appointment of political group leaders, deputies and whips (information to be circulated separately).
2. That council assembly note the political balance of the council as follows:

Table 1: Political balance

Group	Members	%
Labour	48	76.19
Liberal Democrat	14	22.22
Independent (not a group)	1	1.59
Total	63	100.00

3. That council assembly notes that there is no change to proportionality and the allocation of seats on committees and panels as agreed by council assembly on 16 September 2020 remains the same as set out below.
4. That council assembly establishes the following committees for the coming municipal year 2021-22:

Table 2: Ordinary Committees - Total number of seats 29

Committee	Total	Lab	Lib Dem
Committee 1 Appointments Committee	7	6	1
Committee 2 Planning Committee	8	6	2
Committee 3 Audit, Governance and Standards Committee	7	5	2
Committee 4 Corporate Parenting Committee	7	6	1
Total	29	23	6

Table 3: Other committees - Total number of seats 26

Committee	Total	Lab	Lib Dem
Overview and Scrutiny Committee	11	8	3

Committee	Total	Lab	Lib Dem
Licensing Committee	15	12	3
Total	26	20	6

Note: The political balance rules require that the political groups represented on council have proportionate representation on council committees. A political group must comprise at least two members, so the one Independent member does not constitute a political group. Councils can allocate seats on committees to members not aligned to a group, but are under no statutory obligation to do so.

Table 4: Multi-ward areas

1.	North-west
2.	North-east
3.	West-central
4.	East-central
5.	South

Note: The composition of multi-ward areas is set out in Article 8 of the constitution (see paragraph 42 of this report).

Health and wellbeing board

- That the health and wellbeing board be established as a committee of the council under the Health and Social Care Act 2012 with the membership set out in paragraph 39 of the report.
- That it be noted that the leader of the council nominates the local authority membership. In accordance with committee procedure rules, the leader chairs the board.

Appointment of chairs and vice chairs

- That council assembly considers whether it wishes to appoint chairs and vice chairs for the following committees:

Committees

- Appointments committee
- Planning committee
- Audit, governance and standards committee
- Corporate parenting committee [see note 1 below]
- Overview and scrutiny committee
- Licensing committee

Notes:

- In 2021-22, the cabinet member responsible for children's services chaired the corporate parenting committee. Council assembly is asked to formally approve this appointment in 2021-22.
- All outstanding appointments will be referred to the first meeting of the respective committee in the 2021-22 municipal year.

Appointment of community champions

8. That council assembly appoint community champions for the following multi-ward areas:

Multi-ward areas

- North-west
- North-east
- West-central
- East-central
- South

Establishment of the council's panels

9. That council assembly establishes the following council panels (see paragraph 53):

Table 5: Panels - Total number of seats 16

Panel	Total	Lab	Lib Dem
Council assembly business panel	4	3	1
Constitutional steering panel	4	3	1
Pensions advisory panel	3	2	1
Voluntary bodies appointments panel	5	4	1
Total	16	12	4

Note: This table is based on the panels established in 2020-21.

Appointments of chair to constitutional steering panel and voluntary bodies appointments panel

10. That council assembly appoints a chair to the following panels:

- Constitutional steering panel [see note 1 below]
- Voluntary bodies appointments panel.

Notes:

1. The group whip of the majority group chaired the constitutional steering panel in 2020-21. Council assembly is asked to formally approve this appointment in 2021-22.
2. That it be noted that the Mayor chairs the council assembly business panel.

Urgency committee

11. That the role of the urgency committee between a municipal election and the annual meeting of council assembly, as agreed by council assembly on 26 March 2014, be noted as set out in paragraphs 55 and 56.

Appointments to Local Government Association (LGA) General Assembly

12. That council assembly appoints up to three representatives and allocates the seven votes to representatives to attend the LGA General Assembly (see paragraphs 55 and 56).

Other appointments to joint committees/outside bodies

13. That council assembly notes the cabinet and other committees will make appointments to all other outside committees and bodies for the municipal year 2021-22 as required by part 3Q of the constitution.

BACKGROUND INFORMATION

14. The constitution is updated as and when changes are required. The recommendations in this report are based on the current constitution and previous decisions of the council.

KEY ISSUES FOR CONSIDERATION

Proportionality – the legal position

15. The size and composition of the council’s regulatory and other committees are established in accordance with the number of seats each political group has on the council as a whole – this is known as “proportionality”.
16. The Local Government and Housing Act 1989 covers the allocation of seats to political groups. It makes no provision for single independent councillors so they do not form part of the proportionality considerations. The political balance rules require the council to ensure that the political groups represented on council have proportionate representation on the committees of the council. Political groups have to constitute two or more members and be actively constituted as a group in accordance with the above regulations.
17. Seats on committees and sub-committees must be allocated in accordance with the four principles of proportionality contained in sections 15, 16 and 17 of the Local Government and Housing Act 1989. There is a duty to give effect to the following principles, as far as is reasonably practicable:
 - (i) That not all the seats on a committee or sub-committee are allocated to the same political group
 - (ii) That the majority group must have the majority of seats on each committee or sub-committee

Note: As the Labour Group has an overall majority on the council, this principle has been applied.
 - (iii) Subject to (i) and (ii) above, it must be ensured that the proportion of each political group’s seats of the total number of seats on “ordinary committees” reflects, as closely as possible, their proportion of seats on full council.

Notes:

1. The ordinary committees are: appointments; planning; audit, governance and standards; corporate parenting (see also paragraphs 19 to 22).

2. The licensing committee is appointed under the Licensing Act 2003, the overview and scrutiny committee is appointed under section 9F of the Local Government Act 2000 and the health and wellbeing board is appointed under the Health and Social Care Act 2012 and is to be treated as if appointed under section 102 of the Local Government Act 1972 (subject to modifications of the effect of section 102 made by the Secretary of State). None of the aforementioned committees is treated as an ordinary committee.
- (iv) Subject to (i) to (iii) above, the proportion of each political group's seats on each committee and sub-committee reflects as closely as possible their proportion of seats on full council.

Note: This rule applies to all committees, sub-committees and joint committees, except for the licensing committee.

18. Council assembly can agree an allocation that is disproportionate, provided no member votes against this.

Appointments to seats

19. Section 16(1) of the Local Government and Housing Act 1989 provides that it is the duty of an authority or committee to exercise its power to make appointments in such a way as to give effect "to such wishes about who is to be appointed to the seats on that body which are allocated to a particular political group as are expressed by that group".

Ordinary committees

20. The regulatory and other committees are the "ordinary committees" of the council. In 2020-21 the annual meeting established the following:
- Appointments committee
 - Planning committee
 - Audit, governance and standards committee
 - Corporate parenting committee.
21. The proportionality is based on the total number of seats compared to the overall allocation of seats each political group has on the council. As the Labour Group has an overall majority on the council, it has been allocated a majority on each committee.
22. Council assembly is exercising a matter reserved to it in Part 3A (4) of the constitution to establish committees. It is for council assembly to agree the committees it wishes to establish, to set the total number of seats and allocate them to the committees numbered 1 to 4 in the Table 2 in paragraph 4 above.

Appointments committee

23. The appointments committee determines appointments to posts of chief officers, chief finance officer and monitoring officer and also acts as a panel for the purpose of advising council assembly on matters relating to the dismissal of the head of paid service, the chief finance officer or the monitoring officer as prescribed by the Local Authorities (Standing Orders) (England) Regulations 2001 (as amended).
24. At least one member of the cabinet shall serve on the appointments committee.

Audit, governance and standards committee

25. The audit, governance and standards committee provides independent assurance of the adequacy of the council's governance arrangements, independent scrutiny of the council's financial and non-financial performance, has oversight of the financial reporting process of the council and ensures that its members and co-opted members maintain high standards of conduct and requires such authorities to adopt a code of conduct for their members.
26. The Chartered Institute of Public Finance and Accountancy (CIPFA's) guidance (Audit Committees Practical Guidance for Local Authorities, 2005) states that although audit committees are not mandatory, "Audit committees are an essential element of good governance". It goes on to say, "Good corporate governance requires independent, effective assurance about the adequacy of financial management and reporting. These functions are best delivered by an audit committee, independent from the executive and scrutiny functions."
27. No more than one member of the cabinet may be a member of the audit, governance and standards committee and no cabinet member may chair the committee. The chair may be a deputy cabinet member, as this role does not include the exercise of any delegated powers.
28. No more than one member of the overview and scrutiny committee may be a member of the audit, governance and standards committee and no member of the overview and scrutiny committee may chair the committee. In 2019-20, no members of the cabinet sat on the audit, governance and standards committee.

Overview and scrutiny committee

29. The overview and scrutiny committee (OSC) is the coordinating scrutiny body and appoints a number of scrutiny sub committees. It questions cabinet members and can "call-in" decisions taken by the cabinet, individual cabinet members, decisions on executive functions and key decisions taken by chief officers.
30. OSC co-ordinates councillor calls for action and scrutiny of health, crime and disorder, considers requests for scrutiny reviews and approves scrutiny work programmes. It receives and comments on reports from scrutiny sub-committees, and reviews overview and scrutiny procedures.
31. The committee can also appoint joint committees with other local authorities.
32. The overview and scrutiny committee is not an ordinary committee, but it is one to which the proportionality requirements apply. Scrutiny sub-committees will be established by the overview and scrutiny committee at its first meeting and it will consider the allocation of places on sub-committees including members who are not part of any political group.
33. Council assembly can agree an allocation that is disproportionate, provided no member votes against this.
34. The overview and scrutiny procedure rules provide that the overview and scrutiny committee will consist of the chair, vice chair and the chairs of the scrutiny sub-committees provided that the proportionality rules are not compromised. Each political group is permitted to nominate members who are not cabinet members should it be

necessary to maintain proportionality and/or if there are fewer chairs of scrutiny sub-committees than places on the overview and scrutiny committee.

35. The overview and scrutiny committee and any sub-committee/commission which scrutinises the council's education functions will contain in its membership four voting education representatives in addition to its councillor members, comprising one Church of England, one Roman Catholic Church and two parent governor representatives.
36. No member of the cabinet shall serve on any scrutiny committee.

Health and wellbeing board

37. The Health and Social Care Act 2012 enables the local authority to arrange for any of its functions to be exercised by the board should it so wish. The health and wellbeing board was first constituted by council assembly on 27 March 2013. The board will not have the power to perform any of the functions given to the health overview and scrutiny committee, and it will itself be subject to overview and scrutiny as a committee of the council. Members of scrutiny committees who are members of the health and wellbeing board should not be involved in the scrutiny process if the health and wellbeing board undertakes executive functions, which is then subject to scrutiny, as this may create a conflict of interests. The proportionality requirements do not apply to the health and wellbeing board.
38. It will be for the leader of the council under the 'strong leader' model to decide whether any executive functions should be delegated to the board. Until such a decision is taken, the board will operate in accordance within the council's existing decision-making framework and normal council budget setting processes.
39. The health and wellbeing board must include six statutory members which are:
 - At least one councillor, who will be (or be nominated by) the leader
 - The director of adult social services of the local authority
 - The director of children's services of the local authority
 - The director of public health of the local authority
 - A representative of local healthwatch
 - A representative of the clinical commissioning group.
40. The proposed membership of the board is set out below:
 - Leader of the Council
 - Cabinet Member for Children, Schools and Adult Care
 - Cabinet Member for Community Safety and Public Health
 - Opposition Spokesperson for Health (Southwark Councillor)
 - NHS Southwark Clinical Commissioning Group representatives x2
 - Chief Executive, Southwark Council
 - Strategic Director of Children's and Adult's Services
 - Director of Public Health
 - Chief Executive, Community Southwark (Voluntary Sector)
 - Executive Director, Southwark Law Centre (Voluntary Sector)
 - King's College Hospital NHS Foundation Trust (Kings Health Partners) Representative
 - South London and Maudsley (SLAM) NHS Foundation Trust (King's Health Partners) Representative
 - Healthwatch Southwark Representative

- Southwark Headteachers Representative

Note: The health and wellbeing board membership is currently under review. This is to ensure that the right partners are represented on the board. Any proposed change to the membership will be put forward to the health and wellbeing board for agreement.

41. All members of the health and wellbeing board are subject to Southwark's Code of Conduct for elected members when acting as a member of the board and will be subject to declarations of disclosable pecuniary interests. Consequently, it is recommended that substitutes should not be permitted at meetings of the committee.

Multi-ward areas

42. The boundaries of the multi-ward areas reflect the borough's communities as far as possible.

Table 7: Multi-ward areas divided by geographical areas

Multi-ward area	Electoral wards
North-west	Borough & Bankside, London Bridge & West Bermondsey, St George's and Chaucer wards
North-east	North Bermondsey, South Bermondsey, Rotherhithe and Surrey Docks wards
West-central	North Walworth, Newington, Camberwell Green, St Giles and Faraday wards
East-central	Old Kent Road, Peckham, Rye Lane, Nunhead & Queen's Road and Peckham Rye wards
South	Champion Hill, Goose Green, Dulwich Hill, Dulwich Village and Dulwich Wood wards

Licensing committee

43. Section 6 of the Licensing Act 2003 requires that each licensing authority must establish a licensing committee of at least 10, but no more than 15 members of the authority. The power to establish the committee rests with council assembly. Council agreed in December 2004 that the licensing committee should comprise 15 members in order to achieve maximum flexibility and provide a sufficient pool of members to ensure quorate sub-committees.
44. There is no requirement in the Licensing Act 2003 that the licensing committee should be proportionate. Council assembly agreed in December 2004 to establish the current committee on a proportionate basis.
45. The Licensing Act 2003 makes no provision to appoint reserve members.
46. In accordance with the constitution, a licensing sub-committee with delegated authority will be established to hear licence applications including Licensing Act 2003, Gambling Act 2005, street trading and other licensing responsibilities granted by statute. The sub-committee will include members of the licensing committee with a quorum of three members and a reserve. Sub-committees shall be summoned as required to deal with any business and the membership will be based on the allocation process agreed by the licensing committee on 6 December 2007.

Appointment of chairs and vice chairs

47. Chairs and vice chairs may be appointed directly by council assembly or the appointments may be delegated to the first meeting of the relevant committee.
48. In the case of the corporate parenting committee, it is proposed that the cabinet member with responsibility for children's services be appointed chair. This is in line with the decision of the annual meeting last year.
49. The leader of the council, in accordance with committee procedure rule 8.13, chairs the health and wellbeing board.

Reserve members

50. The council assembly, committee and overview and scrutiny procedure rules make provision for the appointment of reserve members to council committees and to scrutiny committees. There is no provision for reserves on the licensing committee and the health and wellbeing board.
51. Each political group can appoint reserve members. The number of reserve members a group can appoint is, with the exception of the overview and scrutiny committee and audit, governance and standards committee, one less than the number of places the group holds on the committee or sub-committee. If a political group holds only one place on a committee or sub-committee, that group may appoint one reserve member.
52. On the overview and scrutiny committee and the audit, governance and standards committee, the number of reserve members that each political group can nominate is equal to the number of places each group holds on the committee.

Establishment of the council's panels

53. Council assembly will consider the establishment and composition of the following council panels. Panels are not required to be proportionate. This is a matter of local choice for the local authority.
 - **Council assembly business panel** – The Mayor chairs the panel and consists of two representatives from the majority group (one of whom is the whip) and the whips of the other political groups represented on the council. The panel acts as an advisory panel to the Mayor on council assembly matters, including the setting of themes for debate.
 - **Constitutional steering panel** – The panel is responsible for reviewing and recommending amendments to the constitution. It is also responsible for making recommendations to council assembly for the award of the Honorary Freedom of the Borough and Honorary Aldermen and to recommend changes to the members' allowances scheme. In 2020-21, the chief whip of the majority group chaired the panel.

In 2020-21, council assembly established a panel with a membership comprising the group whip and two other members from the majority group and the whips of the other political groups represented on the council. In accordance with current practice, groups can nominate a reserve to attend in the absence of a representative.

- **Pensions advisory panel** – The panel has a composition of three members, officers, independent advisors and a trade union representative. The purpose of the panel is to advise the chief finance officer when performing functions relating to the council’s pension scheme.
- **Voluntary bodies appointments panel** – The panel has a composition of four Labour and one Liberal Democrat member. The panel will be responsible for recommending the appointment of charity trustees to specific Southwark charities.

Council assembly dates

54. A calendar of council assembly meetings for the 2021-22 municipal year was agreed at council assembly on 24 March 2021. This meeting agreed the council assembly dates, in accordance with the relevant statutory provision.

Urgency committee

55. On 26 March 2014, council assembly established the urgency committee, together with planning and licensing (urgency) sub-committees, to function during the interim period between a municipal election and the annual meeting of council assembly. The urgency committees will exercise the non-executive functions of the council, other than those reserved by law to council assembly for decision, in cases where in the opinion of the chief executive it was necessary to act urgently. The urgency committees have normally only met to consider issues that are time sensitive and cannot wait for the annual meeting to establish the decision making arrangements. The leader shall exercise any urgent executive matters.
56. Council assembly on 26 March 2014 agreed that the urgency arrangements should be as follows:
- Urgency committee - The urgency committee will deal with non-executive functions only that are not reserved by law to council assembly, and are not planning or licensing applications. The urgency committee arrangements comprise the leaders of the two largest political groups following the borough-wide elections.
 - Executive arrangements – Executive decisions will be exercised by the leader (if personally re-elected or his nominee, a relevant cabinet member). If the leader (or relevant cabinet member) is required to take an executive decision, because the normal scrutiny arrangements would not have been established by the annual meeting, executive decisions would be treated in a similar way to urgent implementation decisions or an urgent decision outside the budget and policy framework. If the leader is not re-elected, the urgency committee shall exercise the executive functions.
 - Planning and licensing – Separate arrangements exist for a planning (urgency) sub-committee and a licensing (urgency) sub-committee. Each licensing (urgency) sub-committee convened to hear an urgent application would comprise of three licensing members who will be selected using the current procedure from the pool of re-elected councillors who previously served on the licensing committee. The arrangements are set out in more detail in Part 3N of the council’s constitution.

Appointments to Local Government Association (LGA) General Assembly

57. In 2017, the Local Government Association informed the council that it was now entitled to seven votes and advised that votes can be allocated amongst the representatives as the local authority sees fit. The LGA encourages local authorities with three or four representatives to allocate at least one position and vote to a minority group representative. Council assembly can agree any combination of representatives and votes:
58. For 2020-21, council assembly appointed three representatives and allocated seven votes:

Representative	No. of votes	Group
Councillor Kieron Williams (Leader)	3	Labour
Councillor Rebecca Lury	3	Labour
Councillor Adele Morris	1	Liberal Democrat

Establishment of sub-committees

59. Sub-committees for planning, overview and scrutiny and audit, governance and standards committees will be established at a special meeting that immediately follows the conclusion of this annual meeting or can be established at the first meeting of the relevant parent committee.

BACKGROUND DOCUMENTS

Background Papers	Held At	Contact
Appointment of Leader and Executive Functions 2018 Report - Council Assembly 16 September 2020	Southwark Council Constitutional team 160 Tooley Street, London, SE1 2QH	Virginia Wynn-Jones 020 7525 7055
Establishment of committees and other constitutional issues 2020-2021 Report - Council Assembly 16 September 2020		
Agenda and minutes for the following meetings: <ul style="list-style-type: none"> Licensing Committee - 6 December 2007 Council Assembly 2004 to 2020 		

APPENDICES

Appendix	Title
Appendix 1	Political Group Leaders, Deputies and Whips (to be circulated separately)
Appendix 2	Nominations for Chairs and Vice Chairs (to be circulated separately)

AUDIT TRAIL

Lead Officer	Chidilim Agada, Head of Constitutional Services	
Report Author	Chidilim Agada, Head of Constitutional Services	
Version	Final	
Dated	12 May 2021	
Key Decision?	No	
CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / CABINET MEMBER		
Officer Title	Comments Sought	Comments Included
Director of Law and Governance	Yes	Yes (included in body of report)
Strategic Director of Finance and Governance	No	No
Cabinet Member	No	No
Date final report sent to Constitutional Team	12 May 2021	

Item No. 3.3	Classification: Open	Date: 24 May 2021	Meeting Name: Council Assembly (Annual Meeting)
Report title:		Nominations to London Councils Committees, Greater London Employment Forum, Borough Lead members, London Local Government Pension Scheme (LGPS) Common Investment Vehicle (CIV) Ltd and London Councils Limited 2021-22	
Ward(s) or groups affected:		None	
From:		Proper Constitutional Officer	

RECOMMENDATIONS

1. That council assembly consider and agree nominations to the London Councils committees, the Greater London Employment Forum, London Local Government Pension Scheme (LGPS) Common Investment Vehicle (CIV) Ltd and London Councils Limited, details listed in Appendix 1 of the report.
2. That council assembly nominate borough lead members/relevant portfolio holders for the areas listed in paragraph 9 of the report.

BACKGROUND INFORMATION

3. The council nominates representatives to serve on the London Councils committees on an annual basis. The nomination of representatives to the London Councils committees and forums fall within the terms of reference of the cabinet. The annual general meeting (AGM) of London Councils is on 8 June 2021 and the next available Southwark cabinet meeting is 15 June 2021, council assembly is being asked to agree the nominations for 2021-22 in order to appoint members prior to the London Councils AGM.

KEY ISSUES FOR CONSIDERATION

Joint committees

4. The Local Government Act 2000 and regulations enable local authorities to make use of joint arrangements with other authorities. Under these arrangements, a "joint committee" can be established in agreement with other local authorities to promote the economic, social or environmental well being of the area.
5. In this report the council is invited to make nominations to the following joint committees:
 - London Councils Leaders' Committee (s101 Joint Committee)
 - London Councils Transport and Environment Committee (Associated Joint Committee)
 - London Councils Grants Committee (Associated Joint Committee)

6. The council is also invited to make nominations to the London Local Government Pension Scheme (LGPS) Common Investment Vehicle (CIV) Ltd.
7. Council assembly may only nominate cabinet members as representatives or deputies to the joint committees. The nominations need not reflect the political composition of the local authority as a whole. This is set out in Article 9 on joint arrangements in the council's constitution. London Councils advise that the deputies should have some knowledge of the policy area concerned, can be kept informed of the member body's activities and be able to act as substitute if the principal nominee is unable to attend a meeting.

Greater London Employment Forum

8. The Greater London Employment Forum acts as the regional employer for London for those staff employed under the National Joint Council for Local Government Services. The representative is usually the lead cabinet member for human resources issues.

Borough lead members

9. The London Councils Executives who lead on particular policy areas need to consult and liaise with relevant borough lead members on matters of major importance and are seeking to identify borough lead member / relevant portfolio holders (by way of nominations) for the following areas:
 - Children and Young People / Safeguarding and Schools
 - Skills and Employment
 - Housing and Regeneration
 - Health, Social Care and Adult Services
 - Arts/Culture, Tourism, Port and Leisure
 - Crime and Public Protection
 - Economic Development / Business
 - Planning / Infrastructure / Development

London Councils Limited

10. The council is required to appoint a representative to the company, London Councils Limited. The London Councils advise that the borough's representative on the Leaders' Committee is normally appointed unless a council specifically indicates otherwise.
11. All formal London Councils committee and forum meetings are held during the day on weekdays.

Legal implications

12. There are no specific legal implications.

Community impact statement

13. The council is being invited to nominate to the London Councils committees, the Greater London Employment Forum and the London Councils Limited company. The nominations process has no direct impact on the community.

BACKGROUND DOCUMENTS

Background Papers	Held At	Contact
Correspondence from London Councils	160 Tooley Street London SE1 2QH	Paula Thornton 020 7525 4395

APPENDICES

No.	Title
Appendix 1	Nominations to London Councils Committees, Greater London Employment Forum, London Councils Limited Company, London Local Government Pension Scheme (LGPS) Common Investment Vehicle (CIV) Ltd.

AUDIT TRAIL

Lead Officer	Chidilim Agada, Head of Constitutional Services	
Report Author	Chidilim Agada, Head of Constitutional Services	
Version	Final	
Dated	22 April 2021	
Key Decision?	No	
CONSULTATION WITH OTHER OFFICERS / DIRECTORATES		
Officer Title	Comments Sought	Comments Included
Director of Law and Governance	Yes	Yes (included in body of report)
Strategic Director of Finance and Governance	No	No
Date final report sent to Constitutional Team		22 April 2021

**NOMINATIONS TO LONDON COUNCILS COMMITTEES, GREATER LONDON
EMPLOYMENT FORUM, LONDON COUNCILS LIMITED**

Name	Remit	Member Status	No. of Places to be filled	Notes
<p>London Councils Leaders' Committee (S.101 Joint Committee)</p>	<p>The London Councils main decision-making forum. It sets policy and takes decisions on the latest developments affecting London local government.</p>	<p>Council Representative</p>	<p>1 representative and up to 2 deputies</p>	<p>Representative usually Leader of the Council, but another cabinet member can be nominated.</p> <p>Representative and deputies must be members of the cabinet.</p>
<p>London Councils Transport and Environment Committee (Associated S.101 Joint Committee)</p>	<p>The Transport and Environment Committee (TEC), provides a range of operational services such as parking and traffic appeals, the London night-time and weekend lorry ban, the Freedom Pass and Taxicard schemes. TEC aims to ensure that London boroughs' concerns and best practice are taken fully into account in the development and implementation of the whole range of transport and environment policies generated by government departments, the European Union, and the Mayor of London. The committee deals with a wide array of issues, including congestion charging, CCTV camera traffic enforcement, waste, air quality and public protection.</p>	<p>Council Representative</p>	<p>1 representative and up to 4 deputies</p>	<p>Representative usually cabinet member for transport and / or environmental issues.</p> <p>Representative and deputies must be members of the cabinet.</p>

Name	Remit	Member Status	No. of Places to be filled	Notes
Grants Committee (Associated Joint Committee)	London Councils invests in voluntary organisations on behalf of all the London boroughs. The funding is provided by the London Boroughs Grant Scheme. The operation of the scheme is managed by the grants committee which comprises representatives from the 32 London Boroughs and the Corporation of London.	Council Representative	1 representative and up to 4 deputies	Representative must be a cabinet member preferably with responsibility for partnerships with the voluntary sector. Representative and deputies must be members of the cabinet.
Greater London Employment Forum (GLEF)	The purpose of the GLEF is to provide a forum where London employer and employee representatives can meet to discuss and debate employment matters of concern to the London authorities and their workforces and, where appropriate, recommend areas/opportunities for regional agreement and working.	Council Representative	1 representative and 1 deputy	Representative expected to be cabinet member for human resources matters.
London Councils Limited	Each borough is required to appoint a representative to the company, London Councils Limited.	Council Representative	1 nomination	The borough's representative on the Leaders Committee is normally appointed and will be unless a borough specifically indicates otherwise.

NOMINATIONS TO LONDON LGPS COMMON INVESTMENT VEHICLE LTD (“LONDON CIV” or “LCIV”)

Name	Remit	Member Status	No. of Places to be filled	Notes
London Local Government Pension Scheme (LGPS) Common Investment Vehicle (CIV) Ltd.	A Collective Investment Vehicle for London Local Authorities (LLA) Local Government Pension Scheme (LGPS) funds, which delivers broader investment opportunities and enhanced cost efficiencies than LLAs can achieve individually and overall better risk adjusted performance. The person nominated will also be the nominated person who will have power to act for the local authority in exercising its rights as a shareholder of the ACS Operator.	Shareholder Representative	1 representative and up to 2 deputies/alternates	Usually the chair of the Pension committee or equivalent committee.

Item No. 3.4	Classification: Open	Date: 24 May 2021	Meeting Name: Council Assembly
Report title:		Constitutional Changes 2021: <ul style="list-style-type: none"> • Community Champions • Future amendments - Climate Emergency and Equalities 	
Ward(s) or groups affected:		All	
From:		Constitutional Steering Panel	

RECOMMENDATIONS

1. That council assembly agree the proposed change to the constitution as outlined in Appendix 1 of the report.

Article 8: Community Champions

2. That Article 8.2 of the constitution be amended to include the fact that the community champion acts as the lead councillor for the relevant local area forum.

Future constitutional amendments – climate emergency and equalities

3. That council assembly note planned amendments to the constitution, which will be brought to the July 2021 meeting.

BACKGROUND INFORMATION

4. This report outlines one constitutional change and a broad proposed constitutional change. Council assembly is requested to consider the suggested change to the constitution and agree it, and to note the proposed changes for consideration.

Reasons for proposing an update to Article 8.2

5. Currently the constitution does not specify the responsibility within the role of community champion, and there is a lack of clarity as to the area housing forums' membership and support. This amendment seats the responsibility clearly within a specific role.

Future constitutional amendments – climate change and equalities

6. Due to the global pandemic and impact of covid-19 on our residents and businesses, proposals are being developed to refresh our Constitution to reflect new and emerging Policy. The proposed amendments will support

commitments detailed in the Borough Plan and make specific reference to the following areas:

- Climate emergency and environmental impact
 - Equalities, including socio-economic and health impact further strengthening our existing commitments including within our decision-making processes
7. Each of these will be subject to a separate analysis and included in the council's decision making processes. Detailed amendments are being developed through our established procedures and will be brought to CSP in June for recommending to council assembly in July 2021 for approval.

KEY ISSUES FOR CONSIDERATION

8. The context for this report is the continued review of efficient democracy.

Community impact statement

9. The proposal in this report provides additional benefits to the public and the local community and enhance the council's commitment to diversity and fairness.

Resource implications

10. The constitution is published on the council's website and is available for viewing online. Limited numbers of the constitution are produced in binder form with loose-leaf pages and dividers. This means that any additional costs arising from the reproduction of small sections of the constitution are reduced compared to the reprinting of the whole constitution. It is anticipated that the cost can be contained within existing budgets.

BACKGROUND DOCUMENTS

Background Papers	Held At	Contact
Southwark Constitution	160 Tooley Street London SE1 5LX	Constitutional Team 020 7525 7228

APPENDICES

No.	Title
Appendix 1	Article 8 with tracked changes

AUDIT TRAIL

Lead Officer	Chidilim Agada, Head of Constitutional Services	
Report Author	Chidilim Agada, Head of Constitutional Services Virginia Wynn-Jones, Principal Constitutional Officer	
Version	Final	
Dated	10 May 2021	
Key Decision?	No	
CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / CABINET MEMBER		
Officer Title	Comments sought	Comments included
Director of Law and Governance	Yes	Yes (Included in the body of the report)
Strategic Director of Finance and Governance	No	Not applicable
Date final report sent to Constitutional Team		10 May 2021

Item No. 3.5	Classification: Open	Date: 24 May 2021	Meeting Name: Council Assembly
Report title:		Special Urgency and Urgent Implementation Decisions – Annual Report	
Ward(s) or groups affected:		All	
From:		Proper Constitutional Officer	

RECOMMENDATION

1. That council assembly notes the schedule of special urgency and urgent implementation decisions (set out in Appendix 1) taken in accordance with access to information procedure rules 19 and 20.

BACKGROUND INFORMATION

2. The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 requires local authorities to consider an annual report detailing each executive decision where the making of the decision was agreed as a special urgency decision.
3. Special urgency decisions are decisions that need to be taken within five clear working days; i.e. the requirements of access to information procedure rule 18 (general exception) on notice cannot be complied with.
4. The procedure for special urgency decisions is set out in Rule 19 of the access to information procedure rules. It states:

“If the date by which a decision must be taken means that rule 18 (general exception) cannot be followed, then the decision can only be taken if the decision maker (if an individual) or the chair of the body making the decision, obtains the agreement of the chair of the overview and scrutiny committee that the taking of the decision cannot be reasonably deferred.

If there is no chair of the overview and scrutiny committee, or the chair of overview and scrutiny committee is unable to act, then the agreement of the Mayor of the council, or in his/her absence the Deputy Mayor will suffice.”

5. Urgent implementation decisions are decisions that whether they have been included on the forward plan or not, need to be implemented immediately by virtue of the urgency of the actions that need to be taken. These decisions are not subject to call-in. Decisions taken under urgent implementation are not required to be reported to council assembly, however as urgency also applies these have been included.
6. The procedure for urgent implementation is set out in Rule 20 of the access to information procedure rules. It states:

“If a decision needs to be implemented immediately by virtue of the urgency of the actions that need to be taken, then the decision can

only be taken if the decision maker (if an individual) or the chair of the body making the decision obtains the agreement of the chair of overview and scrutiny committee both that the decision proposed is:

- a) reasonable in all circumstances
- b) to be treated as a matter of urgency.”

KEY ISSUES FOR CONSIDERATION

7. The schedule listed as Appendix 1 contains details of those decisions which have been considered under the provisions of special urgency or urgent implementation since the last annual report of 15 July 2020. There were 18 special urgency decisions in this period.

Community impact statement

8. There are no community impact implications arising from this report.

BACKGROUND DOCUMENTS

Background Papers	Held At	Contact
Special Urgency and Urgent Implementation Decisions	Council Offices, 160 Tooley Street, SE1 2QH	Virginia Wynn-Jones 020 7525 7221
Link http://moderngov.southwark.gov.uk/mgListPlans.aspx?RPId=50000003&RD=0		

APPENDICES

No.	Title
Appendix 1	Schedule of Special Urgency and Urgent Implementation Decisions

AUDIT TRAIL

Lead Officer	Chidilim Agada, Head of Constitutional Services	
Report Author	Greg Weaver, Constitutional Officer	
Version	Final	
Dated	13 May 2021	
Key Decision?	No	
CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / CABINET MEMBER		
Officer Title	Comments Sought	Comments Included
Director of Law and Governance	No	No
Strategic Director of Finance and Governance	No	No
Cabinet Member	No	No
Date final report sent to Constitutional Team		13 May 2021

**REPORT TO COUNCIL ASSEMBLY – 24 MAY 2020
SPECIAL URGENCY AND URGENT IMPLEMENTATION DECISIONS**

REPORT TITLE/DECISION SUMMARY	DATE AND MEMBER WHO AGREED TO SPECIAL URGENCY / URGENT IMPLEMENTATION	REASON FOR URGENCY	DATE DECISION AGREED
Development of a Business Hardship Fund in response to the COVID -19 pandemic	7 April 2020 (Urgent Implementation) Councillor Ian Wingfield, Chair of Overview and Scrutiny Committee	Local businesses require swift action to support those not eligible for Government grants or the Self Employment Income Support Scheme. The decision needs to be taken with some urgency to support businesses that are under immediate financial strain, and may have to cease trading indefinitely if they do not receive support.	8 April 2020
Approval of funding extension for 2 projects funded under Phase 1 of the Positive Futures Fund grant programme	21 April 2020 (Urgent Implementation) Councillor Ian Wingfield, Chair of Overview and Scrutiny Committee	Support is needed to maintain engagement with at risk young people, to provide consistency and stability so that they feel more secure during this period of upheaval and uncertainty, Deferring this decision may result in a loss of contract and have a detrimental impact on the young people (one of the projects is working clients from out Youth Offending Service).	23 April 2020
COVID-19 Southwark Community Fund Small Grant policy	28 April 2020 (Urgent Implementation) Councillor Ian Wingfield, Chair of	The Covid-19 Pandemic is causing severe negative impacts on vulnerable persons leading to a large increase in demand for	29 April 2020

REPORT TITLE/DECISION SUMMARY	DATE AND MEMBER WHO AGREED TO SPECIAL URGENCY / URGENT IMPLEMENTATION	REASON FOR URGENCY	DATE DECISION AGREED
	Overview and Scrutiny Committee	<p>services provided by voluntary sector and other community organisations that provide them with support.</p> <p>Deferring this decision will mean voluntary and community organisations will not have the financial resources to meet demand putting support to vulnerable residents at risk.</p>	
<p>Council Tax Discretionary Relief Policy</p> <p>Inclusion of COVID-19 relief classes</p>	<p>13 May 2020 (Urgent Implementation)</p> <p>Councillor Ian Wingfield, Chair of Overview and Scrutiny Committee</p>	<p>The extension of the existing discretionary relief policy and distribution of Covid-19 hardship funding from Government will provide financial to lowest income households to ensure residents in the borough are further supported during the pandemic emergency.</p> <p>Deferring this decision will mean low income households will not have the financial resources to meet the council tax responsibilities which will have wider impacts on ability to pay other household bills.</p>	20 May 2020
<p>Approval of funding for 7 Virtual Pathway projects at a total cost of £75,650 as part of the Positive Futures Fund grant programme.</p>	<p>27 May 2020 (Urgent Implementation)</p> <p>Councillor Ian Wingfield, Chair of Overview and Scrutiny Committee</p>	<p>Support is needed now as with the relaxing of lockdown restrictions from the 13th May 2020 and beyond there will need to be particular consideration made to the impact on young people whose partial return to school may have repercussions specifically for the knife crime and</p>	1 June 2020

REPORT TITLE/DECISION SUMMARY	DATE AND MEMBER WHO AGREED TO SPECIAL URGENCY / URGENT IMPLEMENTATION	REASON FOR URGENCY	DATE DECISION AGREED
		violence agenda. Further to this, indicative feedback suggests rivalry among our young people is intensifying through use of social media which may fuel the real threat of further violence as our clients emerge back onto the streets.	
Implementation of the Local Authority Discretionary Grant Fund	3 June 2020 (Urgent Implementation) Councillor Ian Wingfield, Chair of Overview and Scrutiny Committee	Swift action is required to support those that are financially at risk. Deferring this decision will mean the Fund will have little mitigating effect, and the opportunity to support our local economy during these difficult times will have been missed. The decision needs to be taken with some urgency to support businesses that are under immediate financial strain, and may have to cease trading indefinitely if they do not receive financial support. Delaying this decision will reduce our ability to positively affect our local economy during this crisis. There are possible reputational risks too, as the council may be perceived to be slow to action, and hesitant to support business. Indeed, the council is required to submit weekly returns to government providing an update on how much money has been paid to businesses through the fund and will be directly compared to	4 June 2020

REPORT TITLE/DECISION SUMMARY	DATE AND MEMBER WHO AGREED TO SPECIAL URGENCY / URGENT IMPLEMENTATION	REASON FOR URGENCY	DATE DECISION AGREED
		other local authorities.	
Southwark's Outbreak Prevention and Control Plan	8 July 2020 (Urgent Implementation) Councillor Ian Wingfield, Chair of Overview and Scrutiny Committee	The draft Southwark Outbreak Prevention and Control Plan was produced through rapid cross-Council work, following direction from central government on the plans in late May. The plan has undergone discussion and challenge work across the Council to enable a robust plan to be presented at the earliest opportunity. Local Directors of Public Health have been instructed by HM Government to establish local outbreak control plans by the end of June 2020. The draft Southwark Outbreak Prevention and Control Plan has been published and immediate implementation of the measures set out therein will limit any avoidable health impacts of future Covid-19 outbreaks within the borough.	13 July 2020
Gateway 3 Corporate liability insurances	25 September 2020 (Urgent Implementation) Councillor Ian Wingfield, Chair of Overview and Scrutiny Committee	Due to protracted discussions with insurers regarding the renewal terms in seeking the best position for the council, the finalising of the gateway report was delayed. It would not be appropriate for the decision to be deferred because the policy renewal date is the 1 October 2020 and there cannot be a gap in	29 September 2020

REPORT TITLE/DECISION SUMMARY	DATE AND MEMBER WHO AGREED TO SPECIAL URGENCY / URGENT IMPLEMENTATION	REASON FOR URGENCY	DATE DECISION AGREED
		the insurance cover.	
Gateway 3 Property and related Insurances	25 September 2020 (Urgent Implementation) Councillor Ian Wingfield, Chair of Overview and Scrutiny Committee	Due to protracted discussions with insurers regarding the renewal terms in seeking the best position for the council, the finalising of the gateway report was delayed. It would be appropriate for the decision to be deferred because the policy renewal date is the 1 October 2020 and there cannot be a gap in the insurance cover.	29 September 2020
COVID-19 Test & Trace Self-Isolation Payments.	1 November 2020 (Urgent Implementation) Councillor Ian Wingfield, Chair of Overview and Scrutiny Committee	Deferring this decision could undermine the effectiveness of test and trace a key bulwark against spread of infection within our communities. Non-payment or delays to payment could leave poor working households facing financial hardship after doing the right thing and self-isolating. Non-payment or unreasonable delays to payment might also lead to a risk of some low-income working households disregarding the instruction to self-isolate and continuing to attend their place of work. Delaying the decision will mean the Council risks reputational damage for failing to properly back national and local test and trace efforts or for failing to provide timely financial support to lowest income residents	6 November 2020

REPORT TITLE/DECISION SUMMARY	DATE AND MEMBER WHO AGREED TO SPECIAL URGENCY / URGENT IMPLEMENTATION	REASON FOR URGENCY	DATE DECISION AGREED
		who are required to self isolate by test and trace teams.	
<p>Implementation of the Additional Restrictions Grant scheme</p>	<p>20 November 2020 (Urgent Implementation)</p> <p>Councillor Ian Wingfield, Chair of Overview and Scrutiny Committee</p>	<p>The pandemic continues to have a severe effect on local business and requires swift action to support those that are financially at risk. Deferring this decision will mean the ARG scheme will have little mitigating effect, and the opportunity to support our local economy during the period of national lockdown will have been missed. The decision needs to be taken with some urgency to support businesses that are under immediate financial strain, and may have to cease trading indefinitely if they do not receive financial support.</p> <p>Delaying this decision will reduce our ability to positively affect our local economy during this crisis. There are possible reputational risks too, as the council may be perceived to be slow to action, and hesitant to support businesses. Indeed, the council is required to submit weekly returns to government providing an update on how much money has been paid to businesses through the ARG and will be directly compared to other local authorities.</p>	<p>23 November 2020</p>

REPORT TITLE/DECISION SUMMARY	DATE AND MEMBER WHO AGREED TO SPECIAL URGENCY / URGENT IMPLEMENTATION	REASON FOR URGENCY	DATE DECISION AGREED
<p>Local Restrictions Support Grant (Closed) Addendum policy</p>	<p>24 November 2020 (Urgent Implementation)</p> <p>Councillor Ian Wingfield, Chair of Overview and Scrutiny Committee</p>	<p>Local authorities are expected to issue grant payments as soon as practically possible and we are already in a position where payments are being made and applications received.</p> <p>Deferring this decision would undermine the effectiveness of the support grant scheme, a prescribed scheme by Government to support businesses that have been mandated to close. Non-payment of grants may risk businesses struggling financially or potentially disregarding the instruction to close.</p>	<p>25 November 2020</p>
<p>Additional Restrictions Grant scheme – Round Two</p>	<p>24 November 2020 (Urgent Implementation)</p> <p>Councillor Ian Wingfield, Chair of Overview and Scrutiny Committee</p>	<p>Delaying this decision will reduce our ability to positively affect our local economy during this crisis. There are possible reputational risks too, as the council may be perceived to be slow to action and hesitant to support business. Indeed, the council is required to submit weekly returns to government providing an update on how much money has been paid to businesses through the ARG and will be directly compared to other local authorities.</p>	<p>25 November 2020</p>
<p>Non-domestic Rates – Local Restrictions Support Grants and Christmas Support Payment policies</p>	<p>19 December 2020 (Urgent Implementation)</p> <p>Councillor Ian Wingfield, Chair of Overview and Scrutiny</p>	<p>Local authorities are expected to issue grant payments as soon as practically possible and we are already in a position where payments are being made and</p>	<p>22 December 2020</p>

REPORT TITLE/DECISION SUMMARY	DATE AND MEMBER WHO AGREED TO SPECIAL URGENCY / URGENT IMPLEMENTATION	REASON FOR URGENCY	DATE DECISION AGREED
	Committee	<p>applications received.</p> <p>Deferring this decision would undermine the effectiveness of the support given by the grant schemes, which are prescribed schemes by Government to support businesses that have been mandated to close or severely impacted by local restrictions. Non-payment of grants may risk businesses struggling financially or potentially disregarding the trading restrictions of the coronavirus that Southwark is placed in at any given time.</p> <p>Delaying the decision will mean the council risks reputational damage for failing to properly back national business support schemes or for failing to provide timely financial support to businesses who are financially impacted by local restrictions.</p>	
<p>Rapid Mass Testing – direct appointment of supplier to set up and manage Rapid Mass Testing (RMT) sites across the borough.</p>	<p>4 January 2021 (Urgent Implementation)</p> <p>Councillor Ian Wingfield, Chair of Overview and Scrutiny Committee</p>	<p>Trojan was concluded to be the most suitable supplier, who have 1 10 day lead time from appointment to being open for testing, therefore applying pressure to appoint as soon as possible.</p> <p>This combined with the conditions of the bid has resulted in urgent</p>	<p>5 January 2021</p>

REPORT TITLE/DECISION SUMMARY	DATE AND MEMBER WHO AGREED TO SPECIAL URGENCY / URGENT IMPLEMENTATION	REASON FOR URGENCY	DATE DECISION AGREED
		<p>implementation being sought in order to reduce adverse risks of the programme and financial cost to the Council. Due to the rapidly rising infection rates as a consequences of the festive season and a recently identifies strain, there is now an urgent need to rapid test in order to stem the rate of infection within the borough from asymptomatic carriers.</p> <p>Government recommendation and action of other London authorities would also mean that the Council risks reputational damage for failing to supply mass testing in a timely manner.</p>	
<p>Tustin Estate Low Rise Programme - Confirmation of undertaking a Tustin Estate Residents' Ballot</p>	<p>16 January 2021 (Urgent Implementation)</p> <p>Councillor Ian Wingfield, Chair of Overview and Scrutiny Committee</p>	<p>With the Mayoral Elections taking in place in May, if the programme did not go to Cabinet in January, the Residents Ballot would be delayed until after the holiday season to September 2021 to support greater participation. A delay to the programme would risk losing resident trust in the process and the programme.</p>	<p>16 January 2021</p>
<p>Non-domestic Rates – Closed Businesses Lockdown Payment</p>	<p>28 January 2021 (Urgent Implementation)</p> <p>Councillor Ian Wingfield, Chair of Overview and Scrutiny Committee</p>	<p>Deferring this decision would undermine the effectiveness of the support given by the grant scheme, which is a prescribed scheme by Government to support businesses that have been severely impacted</p>	<p>1 February 2021</p>

REPORT TITLE/DECISION SUMMARY	DATE AND MEMBER WHO AGREED TO SPECIAL URGENCY / URGENT IMPLEMENTATION	REASON FOR URGENCY	DATE DECISION AGREED
		by being mandated to close. Non-payment of grants may risk businesses struggling financially or potentially disregarding the national restrictions	
Non-Domestic Rates – Restart Grant Scheme Policy	12 May 2021 (Urgent Implementation) Councillor Ian Wingfield, Chair of Overview and Scrutiny Committee	Local authorities are expected to issue grant payments as soon as practically possible and we are in a position where payments can be paid and applications are open. Deferring this decision would undermine the effectiveness of the support given by the grant scheme, which is a prescribed scheme by Government to support businesses that have been severely impacted by COVID-19 restrictions. Non-payment of grants may risk businesses struggling financially or potentially disregarding ongoing restrictions.	TBC

Item No. 5.6	Classification: Open	Date: 24 May 2021	Meeting Name: Council Assembly
Report title:		Overview and Scrutiny Committee Annual Report 2020/21	
Ward(s) or groups affected:		All	
From:		Overview and Scrutiny Committee	

Foreword - Councillor Ian Wingfield, Chair of Overview and Scrutiny Committee

In line with the Council's Constitution, I present this report to the Annual Council meeting. A truncated year produced its own challenges in both time and aspiration. Across OSC and the Scrutiny Commissions both Members and Officers have worked tirelessly and efficiently since September. A shortened year has not shortened public hope and expectation. The demands and requests placed on Council services as we ease towards the lifting of the COVID-19 lockdown are greater than ever before. The Scrutiny function has risen to those challenges in both responding to public concerns and in being inclusive of Members' opinions. This is demonstrated in no short measure by the outstanding quality of the scrutiny reports that have been completed or are near completion. The previous obstacles of effective scrutiny under lockdown in reviewing the Council's performance and its financial budget together with technical glitches, have all added to our rich learning experience. Yet Scrutiny has travelled and prevailed.

Important interviews were held with the new Leader of the Council, the Cabinet Member for Finance, Business and Jobs, the Cabinet Member for Leisure, Environment and Roads and the Deputy Cabinet Member for Low Traffic Southwark. An innovation this year was the agreement with the Cabinet to receive quarterly monitoring reports on the Council's performance against its Plan and targets, instead of just the consideration of the Annual Performance Report. Members had been requesting this information for some time and I am pleased we have been able to finally deliver on it. A key item of work was the Scrutiny Review of Regeneration in the borough. This Review progressed throughout the year with resident and community groups, developers, and other partners contributing to our better understanding of the regeneration process. At all times recommendations from OSC and the Scrutiny Commissions have been on a cross-party basis and I both applaud and welcome that unity of purpose. I cannot praise highly enough the co-operation we have received from all Cabinet Members and the due respect that they pay the Scrutiny function in guaranteeing our residents' confidence in that service oversight.

Looking forward to the next Municipal year, how the Council's services emerge from a long period of lockdown will continue to be a priority for Scrutiny, as well as

customer access issues, including digital strategy, information technology and communications, and the Council's overall equalities and diversity programmes with particular reference to young people and the local economy. As always with these and other issues it is those of our residents who are most disadvantaged and most in need that will be at the heart of our work. I recommend the report to the Annual Council meeting.

RECOMMENDATIONS

1. That council assembly note the scrutiny activity for the 2020/21 municipal year as detailed in the report.

BACKGROUND INFORMATION

2. The council's scrutiny function provides a critical challenge to delivery of public services in Southwark through power to make inquiry into matters of local concern. The scrutiny function is undertaken by the council's overview and scrutiny committee and its commissions and can take a number of forms including.
 - Reviews into individual topics
 - 'Call in' – scrutiny of executive decisions taken before they are implemented
 - Call to account of officers on receipt of a petition of 500 or more signatures from the general public
 - Interviews with individual cabinet members and senior officers.
3. The overview and scrutiny committee and its commissions have specific functions in respect of policy development and review, health and wellbeing, scrutiny of decisions and performance of the council in relation to policy objectives. The committee and its commission may make recommendations to the cabinet and/or council assembly arising from the outcome of a scrutiny process.
4. The scrutiny function is significant and wide ranging – detail of its specific functions and terms of reference are set out in Appendix 1 of the report.
5. Section 2, Article 5 of the Council Constitution requires overview and scrutiny committee to report annually to council assembly on the workings of the overall scrutiny function. The committee may make recommendations for future work programmes and amended working methods if appropriate. Section 6.1(h) of the overview and scrutiny committee procedure rules (terms of reference) requires overview and scrutiny committee to report annually to all councilors on the previous year's scrutiny activity. This report sets out the activity of the overview and scrutiny committee and its commissions for the 2020/21 year.

KEY ISSUES FOR CONSIDERATION

Activity of the Overview and Scrutiny Committee and its commissions

Overview and Scrutiny Committee

Membership: Councillors Ian Wingfield (Chair), Victor Chamberlain (Vice-Chair), Humaira Ali, Peter Babudu, Jack Buck, Gavin Edwards, Sarah King, Jason Ochere, Victoria Olisa, Jane Salmon, Leanne Werner

Co-opted Members: Martin Brecknell, Lynette Murphy-O'Dwyer

(Reserves: Councillors Anood Al-Samerai, Tom Flynn, Eleanor Kerslake, Sunny Lambe, Richard Livingstone, Margy Newens, David Noakes, Sandra Rhule, Michael Situ, Cleo Soanes)

6. The overview and scrutiny committee established four scrutiny commissions for the 2020/21 municipal year:
 - Education and Local Economy Scrutiny Commission
 - Environment Scrutiny Commission
 - Health and Social Care Scrutiny Commission
 - Housing and Community Engagement Scrutiny Commission
7. Both the Education and Local Economy Scrutiny Commission, and the Environment Scrutiny Commission were established as roving scrutiny commissions with the capacity to look into matters that came up throughout the year that were not specifically within the remit of a particular commission.

Activity

8. The overview and scrutiny committee's main topic of focus this year was *Regeneration in the Borough*. The committee is still to conclude its scrutiny review. So far the committee has received evidence from the cabinet Member for Climate Emergency, Planning and Transport, the Chair of the Planning Committee, Community representatives from different areas of the borough and a number of developers involved with regeneration in the borough.
9. The committee is due to hear further evidence in connection with the scrutiny review at the next meeting and will also consider its initial draft report on the review.
10. In addition to the main area of focus the committee also scrutinised the proposed management arrangements for the leisure management contract post Covid, received an update on the Council's response to Covid-19, received the Refresh of the Council Plan 2018-2022 and performance monitoring information in connection with the delivery of the

Borough Plan. The committee also received the 2019/20 annual workforce report.

11. Throughout the year, the committee held interviews / heard from Cabinet Members Councillor Kieron Williams, Leader of the Council, Councillor Rebecca Lury, Cabinet Member for Finance, Businesses and Jobs, Councillor Johnson Situ, cabinet member for Climate Emergency, Planning and Transport, Councillor Catherine Rose, cabinet member for Leisure, Environment and Roads and Councillor Radha Burgess, Deputy Cabinet Member for Low Traffic Southwark.
12. The overview and scrutiny committee held its annual budget scrutiny meeting which involved interviews with all the cabinet member portfolio holders and chief officers on the proposed council budget for 2021/22.
13. There were no call-ins during 2020/21.
14. The overview and scrutiny committee met nine times – its first meeting of the new municipal year held in September 2020.

[Link to agenda and minutes](#) (overview and scrutiny committee)

Scrutiny Commissions

Education and Local Economy Scrutiny Commission

Membership: Councillors Peter Babudu (Chair), Anood Al-Samerai, (Vice-Chair), Karl Eastham, Eleanor Kerlake, Richard Leeming, Eliza Mann, Michael Situ

Co-opted members (Education)

Martin Brecknell, Lynette Murphy-O'Dwyer

Co-opted members (Business)

Nicole Gordon

(Reserves: Councillors Humaira Ali, Maggie Browning, Radha Burgess, Paul Fleming, James McAsh, Jason Ochere)

15. The education and local economy scrutiny commission's main areas of focus for 2020/21 were *Education: Children's Experiences and Education during the Covid 19 Pandemic*, and *Local Economy: Revitalisation of High Streets and Town Centres*.

Children's Experiences and Education during the Covid-19 pandemic

16. The commission investigated the impact of Covid 19 on children in respect of education and mental wellbeing. The scrutiny review captured

the views and experiences of headteachers, young people and also input from the cabinet member responsible for children and officers from within the Education Department and community engagement. The commission's recommendations focus around mental health, wellbeing and provision for catching up on education.

17. Following the evidence gathering sessions that were held through the course of the year, the commission formulated its report and made four overall recommendations for consideration by cabinet. The online version of the report is currently in draft form and is available to view [here](#). The final version of the report will be published in the agenda of the next commission meeting.

Revitalising Southwark's High Streets and Town Centres

18. The commission investigated the impact of the Covid-19 pandemic on businesses and the future of Southwark's High Streets and Town Centres. The information gathered through the evidence sessions and other sources highlighted that the council have a pivotal role to play in the future success of Southwark's high streets, a need to move towards increased community ownership, and a greater focus of health and wellbeing on the high street.
19. The commission co-opted a business spokesperson for the 2020/21 year to better inform the scrutiny review, received a number of briefings from the cabinet member(s) responsible for local economy, heard from expert witnesses concerned with revitalising high streets and representatives connected with Southwark Chamber of Commerce in relation to the impact on businesses.
20. The commission will be receiving the council's action plan on high streets and town centres in the next municipal year.
21. Following the evidence gathering sessions, the commission formulated its report and made seven recommendations for submission to cabinet. The online version of the report is currently in draft form and is available to view [here](#). The final version of the report will be published in the agenda of the next commission meeting.
22. In addition to the main areas of focus, the Education and Local Economy Scrutiny Commission interviewed the cabinet member for Communities, Equalities and Neighbourhoods on the review of approach to equality and adoption of the council's equality framework (following delegation by overview and scrutiny committee). The commission has drafted a number of recommendations for consideration by cabinet, the draft recommendations are available to a view [here](#). The final draft of the recommendations are due to be submitted to the next meeting of cabinet.
23. The commission also held interviews with the Deputy Leader and Cabinet Member for Children, Young People and Education in relation to

Southwark's refreshed plans for youth provision in Southwark, exclusions and alternative provision, the council's work to support care leavers, and Children with special educational needs and disabilities (SEND) strategy.

24. The commission met five times - its first meeting held in October 2020.

[Link to agenda and minutes](#) (Education and Local Economy Scrutiny Commission)

Environment Scrutiny Commission

Membership: Councillors Jason Ochere (Chair), Graham Neale (Vice-Chair), Tom Flynn, Renata Hamvas, Adele Morris, Margy Newens, Leanne Werner

Co-opted members

Jeremy Leach

(Reserves: Councillors Peter Babudu, Jack Buck, Sirajul Islam, Richard Leeming, Victoria Mills)

25. The environment scrutiny commission's main areas of focus for 2020/21 were *Air Quality (Part Two) / Planning and Environment Review*

Air Quality (Part Two)

26. The environment scrutiny commission's second review of Air Quality focused on the implementation of the commission's recommendations from the previous year's Air Quality report, in particular the implementation of Low Traffic Neighbourhoods by the council and partners, the tracking of additional council and Transport for London measures to reduce and mitigate transport emissions in Southwark, and to make recommendations in relation to reducing sources of air pollutions, not covered in the previous scrutiny review.

27. In conducting the review, the commission heard from various senior council officers, interviewed the cabinet member for Leisure, Environment and Roads and the Deputy Cabinet Member for Low Traffic Southwark. The commission also heard from GLA Transport policy officers and the emergency services.

28. Following the evidence gathering sessions, the commission formulated its report and made 8 recommendations. A copy of the draft commission report is available to view [here](#).

Planning and Environment Scrutiny Review

29. The aim of the scrutiny review was to influence Southwark's planning service in relation to environmental policies in development, performance

against current planning policy objectives, and delivery of the planning service and to positively impact on Southwark's built environment and address the Climate Emergency, with specific reference to reducing carbon, pollutants, safeguarding scarce resources and improving biodiversity.

30. The commission received evidence from planning officers, a member of Southwark's Design Review Panel, the group lead for the Cross-Industry Action Group who instigated the Climate Framework, and the Southwark Planning Network.
31. The commission made eight recommendations. A copy of the draft commission report is available to view [here](#).
32. The commission also held interviews with the Cabinet Member for Climate Emergency, Planning & Transport, and the Cabinet Member for Leisure, Environment and Roads and Deputy Cabinet member for Low Traffic Southwark on various aspects of their portfolio.
33. The commission met five times – its first meeting held in November 2020.

[Link to agenda and minutes](#) (Environment Scrutiny Commission)

Health and Social Care Scrutiny Commission

Membership: Councillors Victoria Olisa (Chair), David Noakes (Vice-Chair), Sunny Lambe, Maria Linforth-Hall, Sandra Rhule, Charlie Smith, Bill Williams

(Reserves: Councillors Nick Dolezal, Sunil Chopra, Renata Hamvas, Jane Salmon, Martin Seaton, Kath Whittam)

34. The health and social care scrutiny commission's main area of focus for 2020/21 was *Health Inequalities for Black and Minority Ethnic (BAME) Children and Young People*.

Health Inequalities for BAME Children and Young People

35. The commission is due to agree its draft report on 20 May 2021. The commission has so far received evidence from various officers in social care, public health, domestic abuse services and education, Southwark NHS Clinical Commissioning Group, SLaM CAMHS and People Empowering People.

Other areas

36. The commission has received briefings/updates on impact of Covid 19 on care homes, infection rates and NHS capacity, proposed merger between Royal Brompton & Harefield NHS Foundation Trust and Guy's and St

Thomas NHS Foundation Trust, Vaccine and testing roll out,

37. The commission held interviews with the Cabinet Member for Social Support and Homelessness and Deputy Leader and Cabinet Member for Children, Young People and Schools on various aspects of their portfolios.
38. The commission will have met five times - its first meeting held in November 2020 (up to May 2021).

[Link to agenda and minutes](#) (Health and Social Care Scrutiny Commission)

Housing and Community Engagement Scrutiny Commission

Membership: Councillors Gavin Edwards (Chair), Damien O'Brien (Vice-Chair), Hamish McCallum, Radha Burgess, Dora Dixon-Fyle MBE, Paul Fleming, Jon Hartley

Co-opted members

Bassey Bassey – Southwark TMO Committee
(Tenant and Homeowner representative positions – vacant)

(Reserves: Councillors Anood Al-Samerai, Sarah King, Sunny Lambe, Victoria Olisa, Jane Salmon)

39. The housing and community engagement scrutiny commission's main areas of focus for 2020/21 were Estate cleaning services and anti-social behaviour on Southwark Estates / Community Hubs.

Estate cleaning services and anti-social behavior on Southwark Estates

40. The housing and community engagement scrutiny commission reviewed the provision of Estate cleaning services and anti-social behavior on Southwark Estates. The commission received detailed reports and evidence from officers and the cabinet members for Leisure, Environment and Roads, and Public Health and Community Safety.
41. The commission has drafted a number of recommendations for consideration by cabinet. The draft recommendations are available to view [here](#). The final draft of the recommendations are due to be submitted to the next meeting of cabinet.

Community Hubs

42. The commission received a detailed report and evidence from officers and the cabinet member for Social Support and Homelessness on the development work taking place around community hubs.

43. The commission has drafted a number of recommendations for consideration by cabinet. The draft recommendations are available to a view [here](#). The final draft of the recommendations are due to be submitted to the next meeting of cabinet.

Other areas

44. The commission received a number of one off reports/briefings from the cabinet member for Housing in relation to Affordable Housing Delivery and Retention, Southwark Resident Participation Framework, Empty Homes Action Plan, and Building Safety and Cladding.
45. The commission met five times - its first meeting held in October 2020.

[Link to agenda and minutes](#) (Housing and Community Engagement Scrutiny Commission)

Joint Health Overview and Scrutiny Committees (JHOSC)

46. There is provision in the constitution for the council to form a joint health overview and scrutiny committee (JHOSC) with other local authorities to consider a consultation on a proposal for substantial development of or variation to the health service affecting each council's area. Detailed below are the current JHOSCs that relate to Southwark.

Our Healthier South East London Joint Health Overview and Scrutiny Committee (JHOSC)

Membership: (Southwark) Councillors David Noakes, Victoria Olisa
Other local authority members, Councillors, Judi Ellis, Mark James, Marianna Masters, Gareth Allatt, Richard Diment, Liz Johnston-Franklin, Chris Lloyd, Nanda Manley-Browne, John Muldoon

47. Southwark is part of the 'Our Healthier South East London Joint Health Overview and Scrutiny Committee', which consists of councillor representatives from Bexley, Bromley, Lambeth, Lewisham, Royal Borough of Greenwich and Southwark. The JHOSC role is to scrutinise health services across South East London, in particular the proposals and consultation processes of the NHS Our Healthier South East London programme to ensure that improved, safe and sustainable health services are delivered across the region.

The JHOSC is currently administered by Bromley Council.

This Committee met twice during 2020/21 – its first meeting held in September 2020

[Link to agenda and minutes](#) (Our Healthier South East London JHOSC)

Joint Health Overview and Scrutiny Committee (JHOSC) Lambeth and Southwark

Membership: (Southwark) Councillors Victoria Olisa (Vice-Chair), Maria Linforth-Hall, Charlie Smith (Lambeth) Councillors Marianna Masters (Chair), Joshua Lindsey, Nanda Manley-Browne

48. The overview and scrutiny committee established a joint health overview and scrutiny committee with Lambeth Council to scrutinise a proposal from Lambeth Clinical Commissioning Group and their provider South London and Maudsley Hospital NHS Foundation Trust (SLaM) to reconfigure mental health inpatient services for Lambeth, by transferring in-patient services currently located in Lambeth Hospital to a new facility on the Maudsley Hospital site, in Southwark.
49. The meetings are administered by Lambeth Council.

This committee has met once since the last annual report.

[Link to agenda and minutes](#) (Joint Health Overview and Scrutiny Committee)

Scrutiny activity for 2021/22 – Proposed areas of focus

50. The overview and scrutiny committee members have given an indication of the areas the committee and its commissions should focus on in 2021/22 municipal year (as detailed below). It will be for the overview and scrutiny committee to agree the 2021/22 work programmes for the committee and commissions at their first meeting scheduled to meet on 24 May 2021.
- Customer access issues, including digital strategy, information technology and communications (OSC)
 - The council's equalities and diversity programmes (OSC)
 - Expenditure of Public Bid Funds (OSC)
 - Special Educational Needs and Disabilities (SEND) provision (Education and Local Economy)
 - Future of the High Streets (Education and Local Economy)
 - Climate emergency – Decarbonising the Council (Environment Scrutiny Commission)
 - Transport Movement Plan (Environment Scrutiny Commission)
 - Health inequalities (Health and Social Care scrutiny commission)
 - Opportunities for young people and Tackling Child Poverty
 - Major Works Programme – Leaseholder Charges

Resource implications

Support to the scrutiny function

51. The scrutiny function is supported by the scrutiny team, which sits within the Finance and Governance Department under the direct responsibility of the Director of Law and Governance. The team consists of the head of scrutiny, a scrutiny project manager and a scrutiny project support officer.
52. Recruitment to an additional scrutiny officer post is underway and it is anticipated that the position will be filled by July 2021.

BACKGROUND DOCUMENTS

Background Papers	Held At	Contact
Overview and Scrutiny Committee Agenda and Minutes	Southwark Council Website	Everton Roberts 020 7525 7221
http://moderngov.southwark.gov.uk/ieListMeetings.aspx?Committeeld=308		
Education and Local Economy Scrutiny Commission Agenda and Minutes	Southwark Council Website	Everton Roberts 020 7525 7221
https://moderngov.southwark.gov.uk/ieListMeetings.aspx?Committeeld=550		
Environment scrutiny Commission Agenda and Minutes	Southwark Council Website	Julie Timbrell 020 7525 0514
http://moderngov.southwark.gov.uk/ieListMeetings.aspx?Committeeld=517		
Health and Social Care Scrutiny Commission Agenda and Minutes	Southwark Council Website	Julie Timbrell 020 7525 0514
http://moderngov.southwark.gov.uk/ieListMeetings.aspx?Committeeld=519		
Housing and Community Engagement Scrutiny Commission Agenda and Minutes	Southwark Council Website	Everton Roberts 020 7525 7221
https://moderngov.southwark.gov.uk/ieListMeetings.aspx?Committeeld=551		

APPENDICES

No.	Title
Appendix 1	Scrutiny Functions and Terms of Reference (Extract from the council constitution)

AUDIT TRAIL

Lead Member	Cllr Ian Wingfield, Chair of Overview and Scrutiny Committee	
Lead Officer	Doreen Forrester-Brown, Director of Law and Governance	
Report Author	Everton Roberts, Head of Scrutiny	
Version	Final	
Dated	14 May 2021	
Key Decision?	No	
CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / CABINET MEMBER		
Officer Title	Comments Sought	Comments Included
Director of Law and Governance	No	No
Strategic Director of Finance and Governance	No	No
Cabinet Member	No	No
Date final report sent to Constitutional Team	14 May 2021	

APPENDIX 1**SCRUTINY FUNCTIONS AND TERMS OF REFERENCE****(Relevant extracts from the council constitution)****Part 2 - Articles****Article 5 – Overview and scrutiny committee and commissions**

5.1 The council will appoint an overview and scrutiny committee to discharge the functions conferred by section 9A of the Local Government Act 2000. The overview and scrutiny committee will appoint commissions and determine their terms of reference.

The overview and scrutiny committee will also discharge those functions of the council relating to the scrutiny of the health service contained in the Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013, except where a function is reserved to the council.

Where an NHS body or health service provider consults the council and another authority or authorities about a proposal for a substantial development of or variation to the health service affecting each council's area, the overview and scrutiny committee will appoint a joint overview and scrutiny committee with the other authority or authorities for the purposes of that consultation.

5.2 Within their terms of reference, the overview and scrutiny committee and its commissions will:

- a) review and/or scrutinise decisions made or actions taken in connection with the discharge of any of the council's functions
- b) make reports and/or recommendations to council assembly and/or the cabinet in connection with the discharge of any functions
- c) consider any matter affecting the area or its inhabitants.

5.3 For the purpose of this constitution, scrutiny commissions are considered as sub-committees

5.4 Specific functions**1. Policy development and review**

Overview and scrutiny committee and its commissions may:

- a) assist council assembly and the cabinet in the development of its budget and policy framework by in-depth analysis of policy issues
- b) conduct research, community and other consultation in the analysis of policy issues and possible options
- c) consider and implement mechanisms to encourage and enhance community participation in the development of policy options

- d) question members of the cabinet and chief officers about their views on issues and proposals affecting the area
- e) liaise with other external organisations operating in the area, whether national, regional or local, to ensure that the interests of local people are enhanced by collaborative working.

2. **Health and wellbeing**

Overview and scrutiny committee and its commissions must acknowledge, and respond to, a referral of a matter for review and scrutiny received from a local Healthwatch organisation.

Overview and scrutiny committee and its commissions may:

- a) review and scrutinise the work of the Health and Wellbeing Board
- b) review and scrutinise any matter relating to the planning, provision and operation of the health service in its area (but in doing so it must invite comments from interested parties and consider information provided by a Local Healthwatch organisation or contractor)
- c) make reports and recommendations to a NHS body or health service provider and the council on any matter it has scrutinised
- d) consider consultations from a NHS body or health service provider and to make comments
- e) question members or employees of a NHS body or health service provider.

3. **Scrutiny**

Overview and scrutiny committee and its commissions may:

- a) review and scrutinise the decisions made by and performance of the cabinet and council officers both in relation to individual decisions and over time
- b) review and scrutinise the performance of the council in relation to its policy objectives, performance targets and/or particular service areas
- c) consider referrals from members on any of the functions of the committee
- d) question members of the cabinet and chief officers and relevant partner authorities about their decisions and performance, whether generally in comparison with local area agreements, service plans and targets over a period of time, or in relation to particular decisions, initiatives or projects
- e) make recommendations to the cabinet and/or council assembly arising from the outcome of the scrutiny process or refer entire reports

produced as the result of the scrutiny process to be debated and noted at council assembly

- f) give notice of its recommendations to the cabinet and/or council assembly and publish recommendations
- g) give notice of its recommendations to the relevant partner authority
- h) review and scrutinise the performance of other public bodies in the area and invite reports from them by requesting them to address the overview and scrutiny committee/sub-committee and local people about their activities and performance
- i) question and gather evidence from any person (with their consent).

4. **Crime and disorder**

Overview and scrutiny committee and its commissions may:

- a) act as the crime and disorder committee within the meaning of section 19 of the Police and Justice Act 2006
- b) review or scrutinise decisions made, or other action taken, in connection with the discharge by the responsible authorities of their crime and disorder functions
- c) make reports or recommendations to the local authority with respect to the discharge of those functions
- d) make recommendations to the cabinet and/or council assembly with respect to any matter which is a local crime and disorder matter in relation to a member of the authority
- e) consider any crime and disorder matters referred by any member of the council.

5. **Annual report**

The overview and scrutiny committee will report annually to council assembly on the workings of the overall scrutiny function, and may make recommendations for future work programmes and amended working methods if appropriate.

Overview and Scrutiny Committee Procedure Rules

5. General terms of reference of all scrutiny committees/commissions

5.1 Within their terms of reference, all scrutiny committees/commissions will:

- a) review and scrutinise decisions made or actions taken in connection with the discharge of any of the council's functions

- b) review and scrutinise the decisions made by and performance of the cabinet and council officers both in relation to individual decisions and over time in areas covered by its terms of reference
- c) review and scrutinise the performance of the council in relation to its policy objectives, performance targets and/or particular service areas
- d) question members of the cabinet and officers about their decisions and performance, whether generally in comparison with service plans and targets over a period of time, or in relation to particular decisions, initiatives or projects and about their views on issues and proposals affecting the area
- e) assist council assembly and the cabinet in the development of its budget and policy framework by in-depth analysis of policy issues
- f) make reports and recommendations to the cabinet and or council assembly arising from the outcome of the scrutiny process
- g) consider any matter affecting the area or its inhabitants
- h) liaise with other external organisations operating in the area, whether national, regional or local, to ensure that the interests of local people are enhanced by collaborative working
- i) review and scrutinise the performance of other public bodies in the area and invite reports from them by requesting them to address the scrutiny committee and local people about their activities and performance
- j) conduct research and consultation on the analysis of policy issues and possible options
- k) question and gather evidence from any other person (with their consent)
- l) consider and implement mechanisms to encourage and enhance community participation in the scrutiny process and in the development of policy options
- m) conclude inquiries promptly and normally within six months.

5.2 The overview and scrutiny committee, or one of its commissions shall be responsible for scrutinising the crime and disorder function.

6. Terms of reference of the overview and scrutiny committee

6.1 The terms of reference of the overview and scrutiny committee will be:

- a) to appoint commissions , agreeing the size, composition and terms of reference and to appoint chairs and vice chairs
- b) to agree the annual work programme for OSC and the commissions
- c) to consider requests from the cabinet and/or council assembly for scrutiny reviews

- d) to exercise the right to call-in for reconsideration of executive decisions made but not yet implemented
- e) to arrange for relevant functions in respect of health scrutiny to be exercised by an overview and scrutiny committee of another local authority where the council considers that another local authority would be better placed to undertake those relevant functions, and that local authority agrees to exercise those functions
- f) if appropriate, to appoint a joint overview and scrutiny committee with two or more local authorities and arrange for the relevant functions of those authorities to be exercised by the joint committee
- g) to periodically review overview and scrutiny procedures to ensure that the function is operating effectively
- h) to report annually to all councillors on the previous year's scrutiny activity
- i) to scrutinise matters in respect of:
 - the council's policy and budget framework
 - regeneration
 - human resources and the council's role as an employer and corporate practice generally
 - customer access issues, including digital strategy, information technology and communications
 - the council's equalities and diversity programmes.

Terms of reference of a joint overview and scrutiny committee appointed to consider proposals relating to the health service

- 7.1 Where the council is required to form a joint overview and scrutiny committee with another authority or authorities to consider a consultation on a proposal for substantial development of or variation to the health service affecting each council's area, it will be for each appointing authority to adopt terms of reference and procedure rules as they consider appropriate.
- 7.2 The joint overview and scrutiny committee may:
- only consider the relevant matter
 - make comments on the proposal
 - require relevant information or require an employee or member of a NHS body or health service provider to attend and answer questions.
- 7.3 When establishing a joint overview and scrutiny committee, the appointing local authorities will determine whether the power of referral to the Secretary of State in relation to a relevant proposal should be made by the Joint Committee or by the local authorities themselves. If the power is retained by the local authorities it may then be delegated to the overview and scrutiny committee or one of its commissions.
- 7.4 The joint overview and scrutiny committee will meet for such a period as is necessary to consider the consultation and make reports and recommendations.

**COUNCIL ASSEMBLY AGENDA DISTRIBUTION LIST (OPEN) (FULL LIST)
MUNICIPAL YEAR 2021/22**

NOTE: Original held by Constitutional Team; all amendments/queries to
Virginia Wynn-Jones Tel: 020 7525 7055

ONE COPY TO ALL UNLESS OTHERWISE STATED	Copies	To	Copies
<p>Councillors (1 each) Councillor Jasmine Ali Councillor Radha Burgess Councillor Sunil Chopra Councillor Nick Dolezal Councillor Tom Flynn Councillor Renata Hamvas Councillor Lorraine Lauder Councillor Maria Linfoth-Hall Councillor Eliza Mann Councillor Darren Merrill Councillor David Noakes Councillor Damian O'Brien Councillor Leo Pollak Councillor Sandra Rhule Councillor Martin Seaton Councillor Andy Simmons Councillor Cleo Soanes Councillor Kath Whittam</p> <p>Electronic Versions (No hard copy) All other councillors</p>	<p>18</p>	<p>Press</p> <p>Southwark News South London Press</p> <p>Group Offices</p> <p>Ellie Mitchell, Labour Group Office Paul Wendt/Pavle Popovic, Liberal Democrat Group Office</p> <p>Officers</p> <p>Eleanor Kelly Duncan Whitfield Doreen Forrester-Brown Chidilim Agada Caroline Bruce David Quirke-Thornton Michael Scorer Jin Lim</p> <p>Constitutional Team</p> <p>(Copies to Virginia Wynn-Jones, 2nd Floor, Hub 2, Tooley Street)</p> <p>Others</p> <p>Matt Dean, Grant Thornton Ground floor audit office, Tooley Street</p> <p>Total:</p> <p>Last updated: May 2021</p>	<p>by email by email</p> <p>by email by email</p> <p>by email by email by email by email by email by email</p> <p>by email</p> <p>by email</p> <p>18</p>